



## **GENERAL INFORMATION**

Summer EXPLORE! Program Coordinator

JoAnn Cekanor

cekanor@muhs.edu

414-933-7220, Ext. 3303

## **Registration Procedures**

- Program registration is limited and is based on a policy of first-come, first-served paid registrations.
- Families may register online with a credit card payment using VISA or Mastercard. Visit [www.muhs.edu/explore](http://www.muhs.edu/explore). Fees for individual programs are found on the program description and registration page.
- Families may also complete a paper registration form. Mail (or drop off) the registration materials with a check (payable to MUHS) to: Marquette University High School, Attn: Summer EXPLORE!, 3401 W. Wisconsin Ave., Milwaukee, WI 53208.
- Full payment is due with the registration. Program spots cannot be reserved for those not paid in full.
- Register students for the grade level they will enter in fall 2017. Complete one registration form per student.

## **Program Cancellation/Refund Policy**

- Marquette High reserves the right to close programs with maximum enrollment and to cancel programs that do not meet the minimum enrollment 10 days prior to the program starting date. In the event a program is cancelled by the school, participants will receive a full refund.
- Families who voluntarily withdraw from the program 10 days or more before the program start date will receive a full refund. Refunds will not be given for cancellations that are less than 10 days prior to the program start date. If a student voluntarily withdraws after the first day of the program start date, no refund will be issued.
- There is no pro-rated adjustment of the program fees based on the number of days attended.

## **First Day Procedures**

Summer EXPLORE! programs will be held at Marquette University High School unless indicated otherwise. Enter at the Henke Center Entrance at 3306 W. Michigan. Students will check in before reporting to the location of their program. If you plan to come in with your student, please park in any of the available parking spaces.

## **Dress Code**

Students are to dress in a manner that indicates they understand the difference between being dressed for a day at school and dressed for a recreational/social activity outside of school. Sloppy clothing or grooming is not appropriate. In general, MUHS relies upon the good judgment and cooperation of both students and parents in the implementation of these norms. General guidelines for summer programs:

1. Pants/Shorts: Students may wear casual pants or jeans or cargo-type shorts. They should be neat, clean and without rips or frays. Students may not wear athletic pants. Students may wear dress shorts. Cut-offs or athletic shorts are not permitted. Pants and shorts must be worn at waist level at all times
2. Shirts: Students may wear a collared shirt, T-shirt or jersey. A collared shirt is either a polo shirt or button down. No inappropriate images or sayings on T-shirts.
3. Shoes and socks must be worn at all times. No sandals.
4. Hats or sunglasses may not be worn in the building.
5. For summer sport camps, students should dress inappropriate athletic wear.

## **Student Behavior**

Appropriate student behavior is expected. If a student's behavior makes it difficult for others to learn and enjoy their experiences or for teachers to teach, the summer program coordinator reserves the right to discuss the situation with the student and parents, and if a remedy cannot be initiated, to require the student to withdraw from the program without a refund.

## **Illness**

If a student becomes ill, Marquette High will contact parents and ask that their student be picked up from summer programs or sport camps. Refunds will not be issued based on missed days due to illness.

## **Insurance**

Marquette High does not carry medical or hospital insurance for injuries or illness a participant may sustain in the summer programs. Parents of students participating in Marquette High-sponsored activities must provide their own insurance and assume the risks of all injuries or accidents.