



MARQUETTE
UNIVERSITY
HIGH SCHOOL

For Faith, Scholarship and Community

2018-2019

STUDENT/PARENT

HANDBOOK

Marquette University High School is a four-year college preparatory school in the Jesuit tradition. This tradition emphasizes a comprehensive study of the liberal arts and a commitment to social awareness. The Jesuit tradition also stresses a conception of personal growth and habits of self-discipline which are all fostered in an atmosphere that is pointedly Christian by word and practice.

NAME: _____

STUDENT I.D. #: _____

LOCKER #: _____

MARQUETTE



HILLTOPPERS

Please read this handbook carefully. Students who attend MUHS and their parents/guardians must read what is in this handbook, understand and abide by the rules set forth in this handbook and must cooperate with Marquette University High School.

Marquette University High School

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Milwaukee, WI 53208

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The Marquette Heritage

The Jesuit Secondary Education Association (JSEA)

Rev. Thomas Lawler, S.J.....Provincial

Rev. Bill Muller, S.J..... Executive Director, Jesuit Schools Network

As an educational institution, Marquette University High School is privileged to be a part of a Jesuit educational system in the United States which includes colleges, universities and high schools. It shares the experience and the careful planning of the other schools in the system.

Marquette University High School is fully accredited by the North Central Association of Colleges and Secondary Schools and is a member of the National Catholic Educational Association and the Jesuit Secondary Education Association.

Mission Statement

Marquette University High School is a Catholic, Jesuit, urban, college-preparatory school for young men. Marquette High strives to form leaders who are:

- Religious
- Loving
- Seeking intellectual excellence
- Committed to justice
- Open to growth

Marquette High fulfills its mission by:

- Providing a respectful, challenging and caring environment for a diverse community of students;
- Educating the whole person – spiritually, emotionally, intellectually, artistically, morally and physically;
- Deepening students' awareness of the dignity and needs of all people;
- Forming men for others who will act like Christ, who came "not to be served but to serve" (Mark 10:45).

Philosophy of Marquette University High School and a Profile of the Graduate

Marquette University High School, a community of students, alumni, parents, guardians, faculty, and staff, continues the mission of educating young men in their faith. It aspires to foster the growth of all its members in their bodies and minds, their hearts and souls.

In the Jesuit tradition, the school aims at both academic excellence as well as the growth of the whole person in its task of preparing young men for college and subsequent leadership in the community. Therefore, it challenges and respects each student's talents, needs, and potential with a course of study that includes art, English, world languages, social studies, mathematics, music, physical education, science, speech, and theology. There is a wide variety of co-curricular activities to facilitate healthy social, emotional, intellectual, and physical development. An active pastoral program, involving counseling, social service experience, retreats, and liturgies, promotes religious growth in Jesus Christ as the model and inspiration of our community and of our concern for justice and peace in the world.

The overriding objective of Marquette is to form persons who will utilize their God-given gifts and talents in the service of others. We aim to foster and facilitate the development of our students who, by the time of graduation, are open to growth, intellectually competent, religious, loving, and committed to justice. Although these five categories can be separated for purposes of description, they are interrelated and represent a unified, mutually dependent process.

Open to Growth

The MUHS graduate takes some intentional responsibility for his own growth. He strives to grow in the realization and use of his talents. He is beginning to understand that leadership is a vehicle of growth for both himself and others.

The graduate is learning how to learn; consequently, he desires learning as a life-long process to develop imagination, feelings, conscience, and intellect. He is developing compassion for others by respecting diversity and by accepting and offering constructive criticism. The graduate is willing to risk new experiences and recognizes them as opportunities to grow. A close relationship with God enables him to nurture such openness.

Intellectually Competent

The graduate is encouraged to exhibit a mastery of academic skills for advanced education and development of character. He is trained in basic study and research skills so that he is prepared for life-long creative learning. He is developing an aesthetic capacity.

The graduate is developing intellectual integrity and honesty. His repertory of knowledge enables him to view his community in a compassionate and hopeful way. Similarly, he is developing a critical consciousness which enables him to analyze and question the issues facing our society. He is learning that different branches of knowledge provide alternate approaches to truth.

Religious

The graduate knows that God loves him and he returns that love through prayer and service. He has begun to experience a personal relationship with God and has reflected on that relationship in prayer. He seeks to recognize the work of God in others. He is aware that the Catholic Church is an instrument to aid personal religious development. The graduate seeks to develop a personal faith that recognizes injustices and promotes just actions.

Loving

The MUHS graduate is seeking to understand and to love himself and others. His relationships are deepening as he tries to move beyond self-interest and to disclose himself, accepting the mystery of other persons and cherishing these persons. The graduate is not a fully confident, loving adult, yet he is beginning to integrate his interest, concerns, feelings, and sexuality into his whole personality. The graduate, to the best of his abilities, gives himself to others in service and is becoming sensitive to the beauty and fragility of the created universe.

Committed to Justice

The MUHS graduate is developing a strong sense of the dignity and equality of all persons. He is beginning to acknowledge and respect all people, regardless of race, sex, religion or ethnic background. He has begun to acquire skills toward improving his world, whether that be through his family, his school, his career, his city, or his nation. He is beginning to understand individual and structural injustices. The graduate knows that God can be found in all things.

In working toward a just world, the graduate is preparing to contribute his gifts and talents developed at MUHS to his community. He is becoming aware of his participation in bringing God's kingdom to reality.

History of Marquette High

Early Years

The history of Marquette High is rich with tradition. Originating as St. Aloysius Academy in 1857, the school was located at Second Street and Michigan Avenue. Seven years later, the students moved to a new building, and the name changed to St. Gall's Academy.

Hard times forced St. Gall's to close in 1872, but then nine years later, a new Jesuit school opened on the hilltop at 10th and State Streets. It bore the name "Marquette." However, it was Marquette College. In those days, students entering at fourteen studied for a total of six years before receiving a diploma — a college diploma. The first three years were the equivalent of modern high school, but diplomas weren't awarded until students completed three more years.

The location of the building, by the way, gave rise to the nickname we still bear: "The Hilltoppers."

Twentieth Century

In 1907, the expanding academy and college were separated and the academy extended its courses to four years, after which a diploma was awarded, just as now. (The growing college moved to new buildings then at 12th and Wisconsin.) In 1922, Marquette Academy changed its name to Marquette University High School. Thanks to a large gift of money from Ellen Storey Johnston in 1925, we were able to move from the old site to our present building.

Our contemporary gym building was added in 1961 where there had been a football practice field — dubbed “the rock pile” by generations of bruised athletes. Various interior modifications of the 1925 building have been made to accommodate the present enrollment. Rooms have changed functions many times, but through it all it is nice to know there has always been a “jug room.”

Late in 1986, the High School purchased the property adjacent to the school from the estate of Glenn Humphrey for use as the Humphrey Athletic Field. The school also purchased the lot on 35th Street as an auxiliary parking lot. The Gordon Henke Center and the Emmett J. and Martha Doerr Library opened in 1994.

In 1998, Marquette High School dedicated Quad/Park, a multi-use facility located at 38th and St. Paul. Thanks to the generous support of donors, with the lead gift coming from Harry ('54) and Betty Quadracci, a \$1.3 million dollar renovation occurred on this ten-acre site. Quad/Park offers state-of-the-art soccer and track facilities.

The new millennium has brought more changes and upgrades. In 2000, all the classrooms on the fourth floor and two science rooms on the third floor were renovated with four new classrooms being created in the former third floor chapel. Bob Hansen '41 and his wife, Marie, and their family provided \$1 million gift for the classroom renovations. A \$350,000 grant from the Rose A. Monaghan Trust (Wally Schmidt '47, Trustee) was used to renovate the science classrooms, provide technology wiring and update the entire third floor corridor.

During the summers of 2001 and 2002, parking lots were expanded and beautified, and in 2003, the second floor was renovated as well.

2008 saw the most ambitious construction project yet. The former Jesuit residence was razed and replaced with a two-story addition attached to the school that includes fine arts classrooms on the first level and administrative space on the second. A new chapel called Three Holy Companions was built in the school's parking lot. It's named for St. Ignatius Loyola, St. Francis Xavier and the Blessed Peter Favre, the men most associated with founding the Society of Jesus. Additionally, the old third floor gym was renovated into science classrooms and labs and although state-of-the-art in their design, our alumni will be pleased to know that the memories of the old gym have been preserved by having its four walls remain untouched in these classrooms as a tribute to our past. Athletic areas and the chemistry labs were also renovated while central air condition was installed on the first and third floors.

Generations of teachers, students and benefactors have contributed to the heritage we now enjoy. Each generation in its turn is equally important in maintaining our spirit. We have a rich tradition in which we take great pride. It's important to realize the responsibility of adding to that tradition by striving to be Open to Growth, Intellectually Competent, Religious, Loving, and Committed to doing Justice.

Our School Emblem

The letters A.M.D.G. are an abbreviation of the Latin motto “Ad Majorem Dei Gloriam” (“For the Greater Glory of God”). This motto was repeatedly used by the 16th-century Founder of the Jesuits, St. Ignatius Loyola, and now the phrase aptly states the ideal goal of the lives of all us here.



Older versions of the emblem also bear the Latin motto “Numen Flumenque” (“God and the River”). This refers to two important discoveries made by Fr. Jacques Marquette. The impact of his own inner discovery of Christ made him into a “man for others” and inspired those courageous missionary journeys on new frontiers that had such great social impact. He is pictured in the lower quarter of the present shield at that moment in 1673 when, at the western edge of our state, he was the first European explorer to behold the mighty Mississippi.

The two upper quarters of the shield represent the noble Basque family of Loyola. Since they were known for their generosity, a legend grew that when they invited guests, they were so liberal that enough food was left over for even the wild animals to share the feast. That is the significance of the wolves around the large medieval cooking vessel over a fire.

The Christian leadership qualities of both St. Ignatius and Fr. Marquette especially their faith, courage, vision and generous concern for others can inspire us all today. No shield can adequately tell others what we stand for; they must read that in our actions.

Personnel

(Numbers following names indicate voicemail extensions.)

Administration

Rev. Michael Marco, S.J. (3040)..... President
Mr. Jeff Monday (3030)..... Principal
Mr. Bert Duermeier (3043)..... Vice President of Finance
Mr. Scott Rudie (3064)..... Vice President of Communications and Planning
Mr. John Thimmesch (3044)..... Vice President of Development
Mr. Casey Kowalewski (3032)..... Assistant Principal of Student Affairs/Dean of Students
Ms. Fran Maloney (3031)..... Assistant Principal for Academics

Department Directors

Mrs. Annette Cleary (3035)..... Director of College Counseling
Mrs. Megan Doering (3202)..... Director of Instruction
Mr. Juan Farmer (3050)..... Director of Building and Grounds
Mr. Paul Farrell (3083)..... Director of Campus Ministry
Mrs. Julie Felser (3203)..... Director of Donor Relations
Mr. Pat Foran (3104)..... Director of Campaign Gifts
Mr. Robert Herman (3059)..... Athletic Director
Ms. Kathryn Hoffman-Burton (3067)..... Director of Development Services
Mr. Rene Howard-Paez (3082)..... Diversity Director
Mr. Daniel Karasch (3070)..... Director of Counseling
Mrs. Phyllis Logan (3023)..... Registrar/Data Management
Mr. Jeffrey Mazurczak (3196)..... Director of Alumni Relations
Mr. Sean O'Brien (3046)..... Director of Admissions
Ms. Dyanne Reinke (3188)..... Director of Events
Mr. Fernando Rodriguez (3098)..... Director of Technology
Mrs. Gina Tegge (3075)..... Accounting Manager

Staff

Ms. Angela Balistrieri (3041)..... Administrative Assistant for Athletics
Mrs. Julie Beres (3048)..... Payroll/Accounting Assistant
Ms. Erin Brown (3027)..... Administrative Asst. for Admissions
Mrs. JoAnn Cekanor (3303)..... Communications Coordinator
Mrs. Holly Day (3042)..... Admin. Asst. for President and Vice President of Communications
Mr. Kevin Drees (3309)..... Admissions Coordinator
Mr. Mike Dubis (3026)..... Security Director
Mr. Jim Frank (3028)..... Maintenance
Mr. Martin Hargrove..... IT Support Specialist
Ms. Katherine Hess (3025)..... Administrative Asst. for Principal and Assistant Principal
Mr. Evan Kern..... Student Outreach Coordinator
Mrs. Jane Lentz (3021)..... Administrative Assistant for Vice President of Finance
Mrs. Susan Lewandowski (3069)..... Administrative Assistant for Dean of Students
Mrs. Heidi McCormack (3054)..... Human Resource Specialist
Mrs. Patricia Nunez (3099)..... Assistant for Pastoral Ministry
Mrs. Christie Odenwald (3039)..... Counseling Secretary
Mr. Chris Oliva (3307)..... IT Support Specialist
Mrs. Janelle Pruhs (3020)..... Receptionist
Ms. Gail Sahagun (3110)..... College Applications/Scholarships Coordinator

Ms. Megan Shiely (3068).....Administrative Assistant for Development
 Mr. Joseph Sliker (3308).....Digital Communication Specialist
 Mr. Ronald Snopek (3028).....Building Engineer
 Mrs. Kathie Sullivan (3084).....College Counseling Secretary
 Mr. Al Taylor (3200).....Prefect of Discipline
 Mr. Scott Wolfersdorff (3028).....Maintenance
 Ms. Melanie Wreczycki (3022).....Assistant Bookkeeper

Faculty

Mr. Erik Anderson (3163)..... Theology
 Mrs. Cathy Azzalino (3061)..... Counseling
 Ms. Elsa Banks (3164)..... Social Studies
 Mr. Peter Beck (3160).....Fine Arts
 Ms. Connie Bennett (3168)..... Asst. Director of College Counseling
 Ms. Cynthia Blaze (3157)..... Theology
 Mr. Joseph Cavanaugh (3185)..... Instructional Technology Specialist, English
 Ms. Alexis Cazco (3183)..... Spanish
 Mrs. Annette Cleary (3035)..... Director of College Counseling
 Mr. Daniel Cleary (3117).....Mathematics
 Ms. Sarah Clendening (3106).....Mathematics
 Mr. John Collier (3171)..... Science
 Mr. Joe Costa (3155)..... English, Dept. Chair
 Mr. Russell Craze (3197)..... Science
 Mr. Colin Dillon (3125).....Mathematics
 Mrs. Megan Doering (3202)..... English
 Miss Ann Downey (3177)..... English
 Mr. Michael Duehring (3063)..... Fitness and Performance Director
 Mr. Mike Dybicz (3205)..... Latin
 Ms. Katherine Egan (3195)..... Social Studies
 Mr. Thomas Ernest (3038)..... Counseling
 Mr. Paul Farrell (3083)..... Theology
 Mr. Michael Feely (3175)..... English
 Mr. Paul Fleisch (3140)..... Science
 Mr. Adrian Gardner (3173)..... Social Studies
 Ms. Maeve Gavagan (3130)..... English
 Mr. Joseph Griesbach (3121).....Mathematics
 Mr. Ryan Grusenski (3132)..... German
 Rev. Brad Held, S.J. (3137)..... Asst. Director of Campus Ministry, Theology
 Mr. Daniel Holahan (3128)..... Theology, Dept. Chair
 Mr. Rene Howard-Paez (3082)..... Diversity Director
 Mr. Matt Jaques (3149).....Mathematics
 Mr. Carl Kaiser (3114).....Chemistry
 Mr. Keith Klestinski (3141)..... Science, Dept. Chair
 Mrs. Stacy Kodra (3300)..... Fine Arts
 Ms. Janice Kofler (3211)..... Social Studies
 Mr. James Kostenko (3131)..... Science
 Mr. Phil Koski (3180)..... Theology
 Mr. Vince Kostos (3191)..... Theology
 Ms. Mira Kresovic (3172).....Mathematics
 Mr. Chris Lese (3138)..... Social Studies
 Mrs. Marie Mansfield (3107)..... Spanish

Ms. Alejandra Martinez	Spanish
Ms. Mary Beth McBride Doyle (3116)	Theology
Mrs. Julie McDevitt (3306)	Math
Mr. Luke Meuler (3126)	Social Studies, Dept. Chair
Mr. Joe Meyer (3119)	Science
Mr. Daniel Miller (3207)	Spanish, World Languages Dept. Chair
Mrs. Jean Morrell (3146)	Mathematics, Dept. Chair
Mr. Michael Neubeck (3127)	English
Mrs. Ann O'Hara (3077)	Librarian
Ms. Diana Oliva (3162)	Spanish
Mr. Jon Parsons (3166)	Social Studies
Mrs. Beth Piper (3153)	Mathematics
Mr. Kyle Pollard (3210)	English
Ms. Jane Powers (3113)	Fine Arts
Mr. Timothy Prosser (3144)	English
Mr. Christopher Reis (3136)	Mathematics/Computer Science
Mr. Javier Reyes (3208)	English
Mr. John St. Peter (3019)	Theology
Mrs. Susan Sajdak (3134)	Chorus, Theology, Fine Arts Dept. Chair
Ms. Virginia Schauble (3148)	English
Mr. James Schneider (3176)	Social Studies
Mr. Randy Skowronski (3057)	Music
Mr. Warren Smith (3152)	Social Studies
Mr. David Vogt (3156)	Science
Mrs. Cheryl Warner (3139)	Director of the Academic Success Center
Ms. Nicole Williams (3192)	Science
Mrs. Erica Zunac (3301)	English, Latin

Information Sources

Advanced Placement Coordinator	Ms. Fran Maloney
Text Book Manager	Mrs. Ann O'Hara
Cafeteria Director (FLIK)	Mr. Brett Muellenbach
College Counseling	Mrs. Annette Cleary
Diversity Director	Mr. Rene Howard-Paez
Fathers Club	Rev. Michael Marco, S.J.
Freshmen Advising Director	Mr. Daniel Karasch
Director of the Academic Success Center	Mrs. Cheryl Warner
Mothers Guild	Rev. Michael Marco, S.J
Parent Network	Mr. Karasch
Security Personnel	Messrs. Heder, Klusman, Kunicki, Reesman, Scholz, Winter
Senior Shared Life Director	Mr. Paul Farrell and Mr. J.R. Collier
Service Program	Mr. Paul Farrell, Rev. Brad Held, S.J.
Student Support Program	Mr. Thomas Ernest
Work Grant Coordinator	Mr. James Kostenko

Coaches and Moderators

Athletic Coaches:

Athletic Trainer	Mr. Strege
Baseball	Mr. Bando, Jr.
Basketball	Mr. Kowalewski

Cross Country	Mr. Costa
Fitness and Performance:	
Director	Mr. Duehring
Assistant	Mr. Kossow
Football	Mr. Mazurczak
Golf	Mr. Niswonger
Hockey	Mr. S. Kearney
Lacrosse	Mr. Pruszynski
Skiing	Mr. C. Masters
Soccer.....	Mr. Lawrence
Swimming:	
Varsity	Mr. Davies
Dive.....	Mr. Acevedo
Tennis	Mr. Frank, Jr.
Track.....	Mr. Cleary
Volleyball.....	Mr. Sullivan
Wrestling.....	Mr. Dineen

Club Moderators:

Admissions.....	Mr. O'Brien
Art Club	Ms. Powers
Baseball	Mr. Smith
Best Buddies.....	Mrs. Nunez
Big Brothers	Mr. Karasch
Business	TBD
Chess.....	Mr. Prosser
Celtic Club.....	Ms. Gavagan
Cinematography	Mrs. Clendening
Conclave	Mr. Dillon, Mr. Feely, Mr. Schneider, Mrs. Zunac
CyberPatriot Team.....	Mr. Reis
Debate	Mr. Singh
e-Sports	TBD
Engineering.....	Mr. Vogt
Environmental Science	Mr. Meyer
Forensics	Ms. Geysler
German Club	Mr. Grusenski
Hilltoppers Defending Life.....	Mrs. Mansfield
Hilltopper FC	Mr. Koski
History.....	Mr. Gardner
Improvisation Club	Miss Downey
Intramurals.....	Mr. Smith
Jesuit Honor Society/National Honor Society	Mrs. Warner
Key Club	Mrs. Cleary, Mr. Neubeck
Latin Club.....	Mr. Dybicz, Mrs. Zunac
Making A Difference (MAD)/Pantry Kids.....	Fr. Held, S.J.
M-H Spirit Club.....	TBD
Math Club.....	Mr. Griesbach
Model UN.....	Ms. Banks
Orgullo Latino.....	Ms. Cazco, Ms. Oliva, Mrs. Piper
Pep Band/Jazz Improv.....	Mr. Skowronski
Photography	Mr. Beck
Powerlifting	Mr. Duehring

Prep Players:	
Auditorium Manager, Production	Mr. Cavanaugh
Music.....	Mr. Skowronski
Senior Follies Director.....	Mr. Lese
Spring Musical, Vocal Director (Follies/Play)	Mrs. Sajdak
Winter Play.....	Miss Downey
Pride.....	Mrs. Azzalino, Ms. Blaze
Publications:	
Flambeau Annual (Yearbook)	Mrs. Kodra, Mrs. Schueing
<i>Signatures</i> Literary Magazine	Ms. Schauble
Retreats:	
KAIROS Director.....	Mrs. Morrell
KAIROS Assistant Directors	Mr. Lese and Mr. Pollard
Sophomore Retreat.....	Mr. Farrell
Freshman Retreat.....	Mrs. Powers, Mr. Drees and Mr. Fleisch
Robotics.....	Mr. Cayen
Rugby	Messrs. Dillon, Fleisch
Science Olympiad.....	Ms. Williams, Mr. Craze
SMART Team.....	Messrs. Klestinski, Kaiser
Somos Amigos.....	Mr. Reyes
Strength and Conditioning.....	Mr. Duehring
Trap Team.....	Mr. Kent
Weightlifting.....	Mr. Duehring

Fathers Club Offices

Co-Presidents	Tom Balistreri, John Collopy, Bryan Gill, Will Johnson, Nate Keller, Nate Marshall, Marty Merrick, Anthony Ragonese, Chris Rusch, Bob Schneider, John Schlifske, Dave Stegeman, Tom Winkel
Treasurer	Frank DeGuire
Moderator.....	Mr. John Thimmesch

Mothers Guild Officers

Co-Presidents	Deb Brodzinski, Beth Von Rueden
Secretary.....	Beth Parey
Treasurer	Jennifer Tierney
Moderator.....	Rev. Michael Marco, S.J.

Academic Information

Graduation Requirements:

Theology.....	4 credits
English.....	4 credits
Mathematics	3 credits
Science.....	3 credits
<i>(Must include one credit of Biology and one credit of Chemistry)</i>	
Social Studies.....	3 credits
<i>(Must include one credit of World History and one credit of US History)</i>	
World Languages.....	2 credits
<i>(Must include two consecutive years of the same language)</i>	
Fine Arts	½ credit
Service Program.....	½ credit
Electives	3 credits
 Total Credits Required	 23 credits

In addition to the academic requirements for graduation, all students must complete the Freshman Retreat, Freshman Fitness Program, Sophomore Retreat, required Service Program volunteer hours in the sophomore and junior years, and the Senior Shared Life Project work and reflection day. All students are expected to be involved in minimally one co-curricular activity each year. Students who fail to meet fitness minute requirements freshman year or service hour obligations during the sophomore and junior year will receive a mark of unsatisfactory on their permanent transcript and may be subject to dismissal.

While transfer credits may be granted toward graduation requirements, only courses completed at Marquette High will be included in the student's GPA. Credits earned in courses such as Driver's Education will not be accepted as part of the graduation requirements.

Required Courses

Courses required in a specific year are listed below. Students may complete other graduation requirements by selecting electives as they choose. Students taking four years of science must take one year of physics junior or senior year.

Freshmen:	English 1, Mathematics, Biblical Literature
Sophomores:	American Literature, Mathematics, Moral Decision Making and Sacraments and the Catholic Church
Juniors:	Two English electives, Mathematics, Church History and Christian Discipleship
Seniors:	Two English electives, Theological Seminar & ½ credit Theology elective

Course Listing

A list of all courses offered at MUHS is printed below. Course descriptions, pre-requisites, and additional information may be found on the school web site at www.muhs.edu.

English

English 1
American Lit/Composition
AP English Literature & Comp
AP English Language & Comp
American Hero
Modern Irish Literature
Expository Writing
Creating Writing
Poetry as Power
Plays of Shakespeare
Perspectives in Science Fiction
World Literature
Literature of Great Britain

Mathematics

Algebra 1
Honors Algebra 1 & 2
Geometry
Advanced Geometry
Honors Geometry/Algebra 2
Algebra 2
Algebra 2 with Trigonometry
Honors Precalculus
Precalculus
Advanced Precalculus
AP AB Calculus
AP BC Calculus
AP Statistics
Multivariable Calculus

Computer Science

Computer Programming
AP Computer Science

Science

Biology
Honors Biology
AP Biology
Chemistry
Accelerated Chemistry
Environmental Science
Physical Geology
AP Chemistry
Physics
AP Physics 1
AP Physics C

Social Studies

World History
United States History
AP US History
AP Human Geography
AP European History
Introduction to Sociology
American Government
International Relations
AP Psychology
Comparative Cultures
Topics in History: 50's & 60's
Topics in History: Civil Wars
Topics in History: World Wars
Introductory Economics
AP Microeconomics
AP Macroeconomics

Electives

Physical Fitness and Wellness
History & Science of Human
Innovation & Technology

World Languages

Latin 1-4
Honors Latin 4
Honors Latin 5
German 1-4
Honors German 4
Honors German 5
Honors Spanish for Heritage
Speakers 1-2
Spanish 1-4
Honors Spanish 1-3
AP Spanish Language & Culture
AP Spanish Literature & Culture

Fine Arts

Explorations in Art
Architectural Art
Photography 1-2
Painting
3-D Design
Ceramics 1-2
Drawing 1-2
Digital Design
AP Studio Art
Computer Assisted Music
Jazz Lab 1-4
Chorus & Select Chorus

Theology

Biblical Literature
Moral Decision Making
Sacraments & the Cath. Church
Church History
Christian Discipleship
Theological Seminar
Faith & Reason
Catholicism & World Religions
The Call of Christ

Academic Study Habits

This section is intended to provide students with suggestions to become successful students. As stated in the Profile of the Graduate, Marquette students strive for intellectual excellence. Mastery of academic skills and habits forms the foundation for the development of character and preparation for life-long learning.

Homework

Marquette University High School believes that homework is a necessary component of the learning process. Homework is written or non-written work expected to be completed by students during non-instructional hours. It prepares students for upcoming instruction; reinforces skills taught; reviews, extends, and applies concepts; and encourages creativity. Students investigate new topics, and reflect on and respond to feedback given by the instructor. Homework may include: reading, written work, memorization, note-taking or annotation, watching videos, research, writing papers, or completing projects.

Role of the School

- Teachers design quality homework that is relevant, rigorous, and connected to outcomes of the lesson/unit/course.
- Departments discuss suitable expectations for type and amount of homework given, but the ultimate determination is made by individual teachers.
- Teachers communicate the purpose of homework to students and set clear standards and expectations for quality work.
- Teachers provide specific, written explanations for long-term assignments so that expectations and timelines are clearly communicated to students.
- Teachers review homework, and provide timely and appropriate feedback for collected work.
- Teachers provide a day's grace period on major assessments given to students who participate in an MUHS retreat. (Teachers may require students to complete routine assessments including homework and quizzes on the day they return from a retreat.)
- MUHS provides access to learning resources, such as technology, internet access, library, and quiet/group study spaces.
- Teachers may assign individual students to 9th Hour, a mandatory after-school program, to complete missing homework assignments.

Responsibilities of Students

- Reading is essential.
 - Students read as part of all homework assignments.
 - Students read all books assigned over the summer.
 - Students devote leisure time to independent reading.
- Students complete all homework carefully, completely, and on time.
- Students commit time to daily study beyond assigned work to review content.
- Students use an assignment notebook and course websites to track assignments and due dates.
- Students divide long-term assignments into incremental steps in order to ensure thoughtful and timely completion.
- Students demonstrate academic honesty and integrity in all work.
- Students bear the responsibility for determining and completing all work missed due to an absence within three days of their return to school.
- Students complete homework in advance of planned absences, including school retreats, whenever possible.

- Students carefully consider the homework assigned when choosing classes, keeping in mind that AP, Honors, and Accelerated courses may have expectations significantly beyond that of other courses.
- Students seek balance between academic and non-academic pursuits, understanding that there are natural and legitimate academic consequences for over-involvement.

Recommendations for Parents/Guardians

- Parents provide a study environment suitable to the individual, with minimal interruption.
- Parents limit access to cell phones, social media, video games, and other potentially distracting technology during study hours.
- Parents provide guidance to their sons when difficulties arise, but should never do the work themselves.
- Parents encourage students to ask their teachers clarifying questions in class concerning assignments.
- Parents monitor participation in non-academic activities so that sufficient time is provided for homework, understanding that there are natural and legitimate academic consequences for over-involvement.
- Parents encourage students to contact teachers as soon as possible when absences occur, but recognize that teachers cannot duplicate learning experiences provided in the classroom that are missed as the result of student absence.

Reading

Reading is an essential component of all learning. At the high school level, there are a variety of different reading tasks, each of which requires a different strategy and level of attention. However, any reading necessitates consideration of the following steps:

1. Determine the purpose for reading.
 - What is the goal for this reading? (e.g. learn a concept, reinforce an idea, find facts, analyze point of view)
 - What level of attention is required?
 - What level of understanding is expected?
2. Select and employ appropriate reading strategies (some of which are listed below) to ensure comprehension.
 - Note-taking (Cornell, Harvard, outline, concept map, etc.)
 - Annotation
 - Section review
 - Questioning the text
 - Text tools
 - Scrutinizing graphics (charts, maps, pictures, etc.)
 - Paraphrasing
 - Summarizing
 - Use of reference works
3. Consider ways to extend and connect reading to classroom experiences.
 - Record questions the reading evokes.
 - Converse with others about the reading.
 - Draw connections with previous experiences.
 - Consider counter arguments to ideas presented.

Studying

Studying involves distinct skills and strategies, and varies according to the intended outcome. Competence in studying improves with practice; regular study leads to greater understanding and intellectual excellence.

While homework is rooted in study, study beyond homework is necessary to achieve real understanding. To study effectively, the following considerations should be made:

TIME

- Consider how much and how often studying will be necessary to truly commit to memory and comprehend the material in the larger context.
 - How MUCH? Short, frequent intervals (up to 15 minutes separated by short breaks) may be more effective and efficient for learning than cramming.
 - How OFTEN? Daily study is the best route to long term memory.
- Consider what times of the day are best for being alert. Waiting until the end of the night and attempting to study in bed is not conducive to retention.

PLACE

- Find a quiet environment, free of external distractions.
 - Lock down devices. Multi-tasking is a myth, and brain researchers suggest that every distraction (text message, email, etc.) requires the brain several minutes to recover and refocus back on the task at hand.
 - Select a quiet, well-lit space with upright seating and a writing surface. Avoid studying in the bedroom (as that disrupts both studying and sleep patterns).
- Begin with all necessary materials so interruptions are minimized.

PROCESS

- Begin with the most complex tasks. Many students put reading off until the end of the night, but reading requires a great deal of attention and focus.
- Make a judgment of time for each night's work, and stick to the plan.
- Study Strategies:
 - Summarize - Reviewing readings, notes, and materials and attempting to rewrite the information in a more concise form leads to better understanding.
 - Rehearse - Repetition is necessary to commit new concepts to memory.
 - Flash cards
 - Two-column covered notes
 - Reflect - Making connections between diverse concepts, both within and between disciplines solidifies retention.
 - Review - Attempt to discern what is not yet known or well understood.
 - Quizzing with a partner
 - Anticipating assessment questions and tasks

Testing & Assessment

The most important component of assessment is preparation. Careful reading, study, and review lead to greater success.

- Preparation
 - Determine gaps in understanding and seek clarification
 - Inquire about the format of the assessment (short answer, multiple choice, essay, etc.)
 - Plan study strategies to match the format (memorization, flash cards, reading review, etc.)
 - Start early, and study in increments over time
 - Get enough sleep and eat breakfast
 - Gather the necessary materials for the assessment (pencils, calculator, etc.)
- During the Assessment
 - Arrive early
 - Look over the entire assessment before beginning
 - Read directions carefully and listen attentively to teacher directives
 - Manage time based upon point allocations
 - Clarify points of confusion with instructor
 - Maintain academic integrity
 - If time allows, review and check responses

Stress Management

Stress interferes with concentration, memory, and clear thinking. The following strategies help to reduce stress:

1. Eat a well-balanced diet.
2. Get enough sleep.
3. Exercise on a regular basis.
4. Practice meditation or relaxation techniques. Pray.
5. Recognize, acknowledge, and express feelings. Arguments at home, fights with friends, and general confusion are signs and causes of stress. Find ways to deal with feelings constructively so they don't create needless pressure.
6. Connect with a trusted adult. Advisors, counselors in the guidance office, teachers and administrators are available to help.

Grade Information

Grade related information is made available to students and parents eight times a year: at the four mid-quarter progress report times and at the end of quarter and semester grading periods. Grades are a combination of the student's test and quiz scores, his class work and participation, and his homework. Only semester grades are kept on a student's permanent record; quarter grades and mid-quarter progress report information are not recorded on the permanent record.

MUHS provides periodic online access to student grades. Students and parents are each assigned individual accounts to access this information through the school's online program, PowerSchool. Grades and brief comments will be made available at the conclusion of each quarter and semester. At each mid-quarter progress report time, grade-related information will also be made available; however, substantive comments from a teacher will only be provided if a student has a grade of C- or lower in the class.

Any additional grade-related information made available between the required eight intervals is provided entirely at an individual teacher's discretion. There is no obligation for a teacher to update online grade-related information with greater frequency. Once entered grade information will remain in the program, and substantive scores and/or categories will be provided by each teacher so that there is more information than just the final grade for each progress report time or grading period. Please refer to each teacher's course syllabus for specific grading policy information. Additional academic warnings may still be sent home by any teacher.

In making this information available, we strongly encourage increased communication between the student and his parents/guardians about coursework, as the numerical grade information is only part of a student's overall academic performance.

Should a family not have home internet access, parents/guardians may receive upon request printed grade reports for quarter and semester grades, as well as mid-quarter progress reports. Please contact the Registrar for printed information.

Marquette High uses letter grades from A to F, with pluses and minuses. A student must earn at least a D- in order to receive credit for a course. An F grade indicates a failure for the course and no credit is earned. If a student receives an incomplete (I) grade for a course, he must complete the course requirements within a designated time. If the course is not completed in that time, the student will be assigned a failing grade.

Students who fail a requisite course may be required to take an equivalent summer school class to make up the necessary credit. In some cases, such summer school courses may need to be completed during the summer following the failure and prior to advancing into the next grade level.

A Grade Point Average (GPA) of 1.7 (a C- average) is necessary for a student to receive Marquette High's recommendation for entrance into college. This recommendation will not assure acceptance since colleges and universities have different entrance requirements.

Academic Honors

We recognize formally those students who achieve the following grade point averages:

First Honors 3.6 - 4.10 GPA

Second Honors 3.2 - 3.59 GPA

MUHS recognizes graduating seniors with the highest and second highest academic achievements (determined by grade point averages and rigorous course load) as Valedictorian and Salutatorian respectively. A student must attend MUHS for a minimum of six semesters in order to be considered for Valedictorian or Salutatorian. Letter grades earned outside of MUHS are not included in a student's MUHS grade point average, even if the course in which the letter grade is earned is accepted for credit at MUHS. Seniors in good behavioral standing may be considered for the honor of Valedictorian and Salutatorian and are chosen at the end of the seventh semester marking period. In cases where the achievement varies insignificantly, students may share these honors. Other than Valedictorian and Salutatorian, MUHS does not rank students.

A Prayer for Generosity

Dearest Lord, teach me to be generous.

Teach me to serve you as you deserve.

*To give and not to count the cost,
to fight and not to heed the wounds,
to toil and not to ask for rest,
to labor and not to ask for reward,
save that of the knowledge that
I am doing your will. Amen.*

Attributed to St. Ignatius Loyola

GRADING SCALE

Course Achievement Grades

The MUHS grading scale has been designed with the intention of allowing students to earn grade point averages that can be fairly assessed both internally and externally. Grade point averages are necessary to provide summative information about student performance to various stakeholders; however, MUHS places emphasis on life-long learning of content knowledge and skills over the accumulation of points and grades.

Percentage	Grade	Quality Points	Qualitative Descriptions
100-98	A+	4.3	Student demonstrates comprehensive knowledge, application, and understanding of the course content and skills. Learning outcomes are met. The student has shown a consistent commitment to academic excellence and is well prepared for the next level.
97-93	A	4.0	
92-90	A-	3.7	
89-87	B+	3.3	Student demonstrates a thorough knowledge and application of course content and skills, and is growing in understanding. Most of the learning outcomes are met. The student is well prepared for the next level.
86-83	B	3.0	
82-80	B-	2.7	
79-77	C+	2.3	Student demonstrates a mostly complete knowledge and application of the course content and skills, but may not yet have a full understanding of the broader concepts of the discipline. More than half of the learning outcomes are met, and all are in progress. The student is mostly prepared for the next level.
76-73	C	2.0	
72-70	C-	1.7	
69-67	D+	1.3	Student demonstrates a limited knowledge and application of the course content and skills with little understanding. Few of the learning outcomes are met. There is a concern for readiness at the next level.
66-63	D	1.0	
62-60	D-	0.7	
59	F	0.0	Student demonstrates unacceptable knowledge and/or application of the course content and skills. Learning outcomes are either not met or not attempted. The student is not prepared for the next level.

Other Grades:

- S 0.00 **Satisfactory** – used only in meeting school graduation requirements such as service, fitness, and civics exam.
- U 0.00 **Unsatisfactory** – used only when not meeting school graduation requirements such as service, fitness, and civics exam.
- P credit **Passing** – in special circumstances, the Assistant Principal for Academics may approve a pass grade for course credit.
- I 0.00 **Incomplete** – used only in extraordinary circumstances and requires pre-approval by the Assistant Principal for Academics.
- WF 0.00 **Withdrew Failing** – may be assigned if a course is dropped after a reasonable period of time as determined by the Assistant Principal for Academics.

Student Course Load

Each student must take a course load of at least five courses each semester; however, six courses per semester are recommended. While MUHS is strongly committed to working in partnership with parents and students in the course selection process, MUHS reserves the right to make final decisions regarding course selections for students.

In order for a student to advance from year to year, he must have earned 5.5 credits after freshman year, 11.5 after sophomore year, and 17 after junior year. If a student does not meet these minimum requirements, he may be asked not to return to Marquette for the following year or, at the least, would be required to attend summer school to make up the needed credits before advancing to the next grade level.

Continuation Courses

Some of the year-long courses are considered to be continuation courses, that is, the second semester's work is a continuation of and a building on the first semester's work. In these courses, if a student fails the first semester, but passes the second semester, he will receive credit for the full year. His "F" grade for the first semester will be changed to a "D-". Continuation courses include: English 1, American Literature/Composition, World History, U.S. History, year-long Mathematics, World Language and Science courses, and Biblical Literature. Other year-long courses may receive this designation at the discretion of the Assistant Principal for Academics.

Academic Probation

The school uses a system of academic probation for those students who are not performing at a satisfactory level academically. Students will be placed on academic probation at the end of any quarter or semester grading period if their GPA falls below 1.7 (C-). Probationary students who fail to demonstrate academic progress in subsequent semesters will be considered for dismissal at the end of the year. In certain cases, students may be reviewed for dismissal at the end of the fall semester.

Students on Academic Probation:

- will have mid-quarter progress report information available online.
- will be assigned to mandatory silent study hall during free periods.
- are ineligible for interscholastic athletic or co-curricular competition, school trips, and various other co-curricular activities. Students may participate in practice.
- may be assigned to the Academic Support Program and be required to be in the Academic Success Center during free periods (freshmen and sophomores only).
- will be ineligible in the senior year for open campus privileges and final exam exemptions.

Academic Dismissal From School

It is the policy of MUHS to retain students only if they remain on track to fulfill all graduation and credit requirements and are earning a GPA sufficient to warrant the school's recommendation for college acceptance. A student is liable for academic dismissal if, after being placed on probation, he fails to demonstrate sufficient academic progress in subsequent terms or if failing grades jeopardize his ability to fulfill graduation and credit requirements. All dismissal decisions are made by the Principal.

The Advanced Placement (AP) Program

Advanced Placement (AP) courses are classes that offer high school students college-level curricula approved by The College Examination Education Board. In May of each year, high school students enrolled in an AP course take an exam prepared and scored by the College Board. Universities may elect to award college credit and/or placement in higher level courses to students who have achieved a specific level of proficiency on AP exams. Thus the AP program extends the educational opportunities available to able and ambitious students through the cooperation of high schools and colleges.

While all classes at MUHS are designed to prepare students for the rigors of collegiate work, AP courses provide students with another opportunity for a challenging, college-preparatory experience. MUHS offers a wide variety of AP courses that meet diverse academic interests, and the school makes a reasonable effort to provide adequate resources to support the AP program and student demand. However, MUHS is not obligated to offer all existing AP courses. AP is not the standard curriculum at MUHS and there is no AP requirement for graduation.

MUHS maintains an AP program that is inclusive and accessible. Students are able to select an AP course, as resources allow, if they meet the prerequisites. It is at each department's discretion to determine selection criteria for AP courses, and students should work closely with their current

teachers, advisors, and parents to determine their readiness for AP classes. In considering AP, students should understand that these classes are college level courses with commensurate workload and independent study. They should also seek balance in their academic course load, their co-curricular activities, and their personal lives. In general, AP courses are not open to freshmen. MUHS will provide more information to students and parents regarding AP classes during the course selection process.

Once enrolled, all students in AP courses must take the AP exam in the spring, with exceptions only in rare circumstances. Parents will be billed by the school for the exam fee. Financial aid is available for those who qualify. Regardless of exam score, participation in an AP course will still result in excellent preparation for the comparable course in college. Students wishing to take an AP exam for any course not offered by MUHS must obtain permission to do so from the Assistant Principal for Academics.

Policy for Students with Learning Differences and Special Needs

Marquette University High School's commitment to justice extends to providing additional learning support to eligible students. MUHS maintains this Policy for Students with Learning Differences and Special Needs to insure that all of its students are provided with the same opportunities to learn. MUHS is committed to providing support to qualified students with some disabilities or diagnosed learning differences, including temporary conditions. MUHS seeks to address the needs of these students with services and adjustments to allow them to thrive and flourish in the school's college preparatory curriculum. The school may not be able to support all adjustments given personnel and program limitations.

Jesuit Ideals and Learning:

In keeping with the Jesuit values on education and *cura personalis*, procedures are created, maintained, implemented, and provided to interested parties. Individuals seeking adjustments may

contact MUHS' Director of Academic Success Center by calling or writing to MUHS to initiate the Application for Assistance.

Requisite for Seeking Adjustments in School:

Parents seeking long-term and short term adjustments, and adjustments for prospective students should complete the MUHS Application for Assistance policies and procedures (next page).

Requisite for Seeking Adjustments for ACT or College Board:

Students seeking adjustments for ACT or College Board (Advanced Placement, PSAT, SAT and Subject exams) standardized testing should follow the stated guidelines and procedures of those testing companies. These guidelines may be accessed on the ACT and College Board Websites.

Implementation of Adjustments in the Classroom:

The decision to include adjustments in a learning plan will be made on a case-by-case basis. The review process will be contingent upon the school's ability to accommodate an adjustment as well as its impact on the overall social and educational environment of the school. MUHS may agree to a student receiving one-on-one assistance in the school from a non-MUHS teacher. Such special situations will be reviewed regularly.

Teachers will implement and abide by adjustments determined to be necessary by the MUHS review process. They may provide additional adjustments on a case-by-case basis; however, they will not be expected or required to provide adjustments beyond those identified and agreed to in the review process.

Students and Medication

MUHS must be notified if a student is taking medication on a regular basis. This includes, but is not limited to, students who have been diagnosed with Attention Deficit Disorder or a related condition and are taking medication. Parents are urged to dispense and monitor their son's medications carefully. Any misuse or distribution of prescription medication will subject a student to immediate dismissal from Marquette High.

Students and In-Patient Treatment

Marquette High wishes to cooperate fully with professional treatment personnel to provide support to a student returning to school after in-patient treatment. To facilitate a smooth transition back to the school setting, the following must take place before the student returns: (1) the parent/guardian/student must sign a release of information waiver for information pertinent to the student's ability to function in the school setting, (2) the professional who has worked with the student must contact the Director of Counseling and (3) the parent/guardian and returning student must meet with an administrator and counselor to work out details regarding the student's return to school. In some circumstances a determination may be made that a student should begin a new educational program, and when this is the case, MUHS will assist in this transition.

Course Change and Withdrawal Policy

Student schedules, teaching assignments and hiring decisions are based on the course selection sheets completed by students along with their parents and advisors each spring. Course selection sheets indicate a commitment to complete the courses (or alternate courses) listed on the sheet. The spring course selection process is the FINAL opportunity to make course selection decisions and the student is then committed to completing those courses. As such, it is vital that course preferences are accurate and that course loads are reasonable and balanced. Marquette High recommends that students take six courses per semester, with a minimum of 5.5 credits per year in the freshman, sophomore, and junior year and 5.0 credits in the senior year.

Once scheduled, subsequent schedule changes or course withdrawals will be made only by approval of the Assistant Principal for Academics in special circumstances and pending scheduling constraints and availability. Requests for specific teachers cannot and will not be honored. Changes to a student's schedule must be made on the following timeline:

Students may drop courses for the current semester only during the first three weeks of each semester.

Students may add courses for the current semester up to the third day of the semester.

The school may consider course changes if a student has been placed in a course inappropriate for his background or talent and withdrawals if a student becomes seriously ill or faces unique personal circumstances. Discussions with the Assistant Principal for Academics about moving a student between levels of a course should be initiated by the teacher.

(N.B. Seniors are required to notify colleges of any course change that has been approved.)

Go Forth and Teach: The Characteristics of a Jesuit Education states:

Since education is a life-long process, Jesuit education tries to instill a joy in learning and a desire to learn that will remain beyond the days of school. Perhaps even more important than the formation we give them is the capacity and concern to continue their own formation: this is what we must instill in them. It is to learn; but it is much more important to learn how to learn, to desire to go on learning all through life.

Tuition and Fees

Tuition \$12,940.00

* Tuition as listed above can be paid for by cash, check, or money order (no credit cards).

NOTE: Retreat fees (Kairos, etc.), graduation fees, sports fees, additional transcripts, AP testing fees, and work permits will be billed and/or collected separately. Class equipment purchased from the bookstore can be paid for with a credit card (Visa, Discover or MasterCard).

Parent(s) have two options for paying tuition:

1. Full tuition and fees payment due to the School on or before July 15.
2. Down payment (full tuition less payment plan) due to the School on or before July 15. The balance (payment plan chosen) will be payable in ten monthly payments to the "Smart Tuition". The first payment is due in August and the final payment is due in May.

The School will bill the parent(s) directly for the full tuition and fees payment and down payment option prior to July 1. If you have any questions about tuition payments, please call the Business Office at 414-933-7220 x3022.

The Mothers Guild and Fathers Club sponsor activities which foster unity between a parent and son: communion breakfasts, a dinner, or a dance. If a parent of very limited means cannot afford the full-cost of these joint activities, reservations at half-cost can be requested by calling the president's secretary at 933-7220 x3042. Funds are also available to help students unable to pay for school activities such as the Kairos Retreat and Prom. Request should be made to the faculty moderators in charge of the activities. Fee waivers are available for students who cannot afford college testing fees.

Registration Agreement

The registration of a student is deemed an agreement on his part and on the part of his parents or guardian, to act in compliance with rules and regulations of the school. Permission to register will be allowed provided all previous year's tuition is paid in full.

Transfer or Exchange Student Housing Policy

All transfer and foreign exchange students must live with a legal parent/guardian or school approved host family. The parent/guardian or host family must have the capacity and legal right to act *in loco parentis*.

Tuition Payments Policy

The school may suspend a student or not allow a student to return to MUHS for failure of the family to remain current with tuition payments, and/or returning for the following semester. MUHS retains sole possession of all student records. MUHS will not release records of students who have outstanding balances. In the case of a graduating senior, final transcript, reports, etc. are not mailed to colleges until all outstanding balances owed from the previous year are paid.

All incoming freshmen are required to pay a non-refundable registration fee. Excluding the non-refundable fee for freshmen, a full refund of all tuition/fees will be made during the first **10 school days** of the current year. Following the 10 day time period, tuition/fees are non-refundable and families are responsible for the entire tuition.

Digest of Student Rules

Students at Marquette University High School (MUHS) participate in the school's goals of fostering academic excellence and personal maturity. The school rules provide structure for responsible members of a community to move toward these goals. These rules represent the school's expectations of all students and every effort will be made to enforce them in a fair and consistent manner. The school reserves the right to interpret and apply these rules.

The Dean of Students at MUHS is assigned the responsibility to oversee all matters dealing with student behavior and discipline. The Dean reserves the right to make judgments in those situations which require an interpretation of a rule or policy.

When circumstances dictate, particularly in those cases when a serious infraction of rules occurs or when dismissal from MUHS may be a consequence of student misbehavior, the Dean of Students or Principal may convene the Discipline Committee. This committee consists of the Dean of Students, the Academic Assistant Principal, a guidance counselor and the student's faculty advisor. This group will examine the circumstances surrounding the student behavior and make a recommendation to the Principal.

In serious matters regarding suspension or probation, the Dean of Students and Principal will agree upon the appropriate consequence. In more serious matters of student misconduct when dismissal from MUHS is a consequence, the Principal and President will agree on this course of action.

Attendance

Students are expected to be present for each class every school day. Excessive absences, even when authorized, interfere with the goal of academic excellence. Students with excessive absences from school (five per semester) and those who are often tardy, will be referred to the administration. **These students risk grading penalties and the possible loss of academic credit.**

Authorized Absence: Students can receive permission to be absent for legitimate, unavoidable reasons. Hand written notes to excuse for medical appointments need to be presented to the attendance office by 9:00 a.m. **Family vacations and other plans should be scheduled outside of school hours – see unauthorized absences.** Exceptions to this policy must be arranged with the Dean of Students. Two weeks prior to a planned absence, students are required to complete a planned absence form and arrange to maintain academic work. Planned absence forms can be picked up in the Dean's office.

Unauthorized Absence: Missing class without a legitimate excuse is a serious offense and will be minimally punished with a Saturday JUG. Sporting events (baseball opening day, NCAA basketball, concerts, social events, etc.) are not legitimate excuses for absences. Staying home from school to do homework or to rest from a late night is not acceptable. **Students are not permitted to extend their vacation periods, even for college visits. For this reason, absences during the two days prior to and following each major holiday (Labor Day, Thanksgiving, Christmas, Easter, etc.), employee retreat and freshmen retreat will be considered unexcused** other than for illness. MUHS neither sponsors nor approves of a senior skip day. There is no approved senior skip day. Days absent from school for such an event will be unexcused and will result in disciplinary action.

Seniors that have an unexcused absence during their senior year lose senior privileges such as open campus and final exam exemptions.

Teachers have the responsibility of assigning grade penalties for missed classes. **Students who miss a class three times without permission can be dropped from the class with a failing grade.** Students who skip a day of school or part of a day will be referred to the Dean of Students, and may be asked to appear before the Discipline Committee. Consequences for an unauthorized absence range from a Saturday JUG(s) to dismissal from MUHS.

Illness: Unplanned absences because of illness must be reported to the school by phoning the attendance office between 7:30 and 9:00 a.m. at 414-933-7220 x3069. Parents should report the student's name, class, reason for absence and a number at which they can be reached should further information be needed by administration. **A student who misses any of the last five class periods of the day because of illness may not participate in any co-curricular activities the day of the absence. When a student is unexcused from class he may be suspended from participation.**

On the second day of absence from school due to illness, the parent may request homework from the Assistant to the Dean between 7:30 and 9:00 a.m. Students should do their best to maintain their academic standing by keeping up with notes from friends and following the course syllabus. Teachers also post a syllabus and homework assignments on the MUHS website, www.muhs.edu.

Students returning to school from an illness or other absence must provide a written excuse from their parents explaining the absence, even if parents have called. These notes should be presented to the Attendance Office between 7:30 and 8:30 a.m. on the day of return. Students who are late for school because of an appointment or other legitimate reasons should report to the Attendance Office **with a written excuse** and obtain an admit slip.

Extended or Excessive Absences: MUHS firmly believes that a student's interactions, participation, as well as classroom activities and labs are an integral part of the education, and therefore are essential for earning credit. Any student that misses 10 or more class periods in a semester will be under review, may be required to withdraw from the course with an "F", or may be asked to leave the school.

In the instances where a significant medical condition exists, the student's parent/guardian must submit a completed Medical Care Verification Form. In some instances the school may recommend the student withdraw in good standing, with the ability to re-enroll. MUHS strongly encourages parents/guardians to disclose ahead of time any preexisting medical conditions that may impact a student's attendance.

If a student misses three or more consecutive school days, that students must provide a doctor's note upon returning to class. Without a doctor's note, the absences will be considered unexcused.

MUHS provides online access to student attendance records. Students and parents are each assigned individual accounts to access this information through the school's online program, Power School. Student attendance records will be updated and accessible throughout each school day.

Students who become ill, injured or need to leave school for a medical appointment during the school day must report to an administrator or attendance office before missing any class or going home. Failure to do so will result in an unauthorized absence. **Excuses will not be accepted the day after the absence.** This offense may result in a Saturday JUG.

Tardiness: Students who are late for their first period should report to the Attendance Office. Late car pools, traffic, oversleeping, a missed bus and so on will not be considered legitimate excuses. Tardiness will result in making the time up after school. Students who arrive to a class after the bell for class has rung are considered tardy. Students who are late for class because of carelessness should report directly to that class, where the teacher will deal with the situation.

15 Day Policy: A student's participation in two or more non-required school-sponsored events that cause a student to miss an entire school day within 15 school days will be subject to approval by the Dean of Students. If the two events occur within 15 school days of each other, the student must seek out the permission of the Dean of Students. Without permission the absences will be considered unexcused. The Dean of Students may keep the student from participating in one of the events. Students should plan appropriately to minimize the amount of missed class time.

Exams: A students who is unexcused for an exam period will receive a two letter grade reduction on the exam. The student will also minimally receive a Saturday JUG.

Under rare circumstances some seniors can earn exemptions from second semester exams. Seniors who are not eligible for exemptions include: 1) those who have 10 or more absences, 2) those who have one or more unexcused absent periods (see unauthorized absences above), 3) those who have outstanding obligations to the school (unserved JUGs, library fines, etc.). In addition, missing five or more class days in the semester is considered excessive. Teachers may consider not granting exemptions to these students.

School Closing Policy: When we experience inclement weather, MUHS may be closed, but we will always call off school by our own decision independent from any other schools. Cancellation of classes or a delayed start time will be announced by the following stations or websites: Channel 4 television, WTMJ radio (AM 620), www.620wtmj.com and the MUHS website. Every effort will be made to provide such announcements by 5:30 a.m.

There may also be rare situations when students will be dismissed from school early because of weather conditions or other circumstances that might disrupt school operations. In these instances, an announcement will be made on the information sources listed above. On these days when the school closes early, all after school activities will be cancelled.

Discipline Procedures

The goal of the faculty and staff of Marquette University High School is to hold students responsible for their decisions and actions in an effort to help them grow in maturity. Consequences for actions that do not contribute to the goals of the school can range from a simple admonishment by an adult to dismissal from the school. Varying degrees of discipline will be determined by the Dean.

JUG: (Justice Under God) Violations of school rules or standards are most frequently censured with the student being given a detention, known locally as a "JUG." Students who receive a JUG will report to Room 114 at 3:15 p.m. the following designated day (Tuesday, Wednesday or Thursday).

The student should be prepared to work on an assigned task until 4:00. Students will not be permitted to do homework, or use electronic devices while in JUG. A student who receives a JUG must see the Dean of Students on the day he receives the JUG. Missing JUG for a co-curricular activity is not a valid reason. Skipping JUG will result in additional JUGs or a Saturday JUG.

Saturday JUG: Saturday JUG is a serious censure and is reserved for serious or chronic violations of school rules and standards. The fourth JUG a student receives in any semester will be a Saturday JUG. Saturday JUG will be served from 7:00 until 10:00 a.m. on the Saturday following the issuing of the JUG. A \$10 fee is required. Students who miss Saturday JUG may be suspended. Students who are late to Saturday JUG will receive an additional Saturday JUG. Missing more than two Saturday JUGs makes a student liable for dismissal from MUHS.

Probation: Students who fail to cooperate with school policy and rules, or who commit a serious offense, will be placed on probation. Probation status will be reviewed at the end of each year. Failure to improve will result in serious penalties, stricter probation, loss of privileges or dismissal from MUHS. Probation may include loss of free periods, suspension from co-curricular activity, required meetings and other consequences as determined by administration.

Suspension: The administration reserves the right to suspend students for consistent or serious disregard of school rules. Suspension may be either in-school or at home, as determined by the administration. Home suspension will be used in cases where the student's continued presence at school is deemed detrimental to the institution. Suspension will last until a parental conference is held, and may be extended for a longer period to allow the student to stabilize his behavior.

Suspension is a serious matter and appears on the student's school record.

Dismissal: Dismissal from MUHS is the prerogative of the school Principal and President, who may consult with the Discipline Committee and receive recommendations for appropriate action from that committee and other concerned faculty members. The Discipline Committee meeting is a hearing at which the student and his parent(s) present information pertinent to a decision. The Discipline Committee's decision is advisory to the Principal.

Students make themselves liable for immediate dismissal for the following:

1. Any behavior that endangers other members of the community. These include a) possession or use of any type of explosive or weapon, b) the attempt to injure or the injury of another student, staff or faculty member with physical violence, including fighting, and c) tampering with warning systems in the school.
2. Any actions contrary to federal or state laws and local ordinances. These include possession or use of alcohol or controlled substances, theft, sexual assault, vandalism, gambling and other illegal activities.
3. Consistent neglect of rules, school work, or the goals of the institution. This includes students judged to be a negative influence on their peers or manifesting a negative attitude toward the school's goals.

Other Options: Other consequences may apply following policy violations, such as not getting promoted to leadership positions in clubs or activities or for role-model positions. The school

reserves the right to suspend students from participation in co-curricular activities if behavior or academic performance is judged unsatisfactory. The school further reserves the right to dismiss, at

any time, any student whose conduct or effort it considers very unsatisfactory. Conduct is very unsatisfactory when it is detrimental to the reputation of the school, or when it hinders the advancement of the moral good of other members of the MUHS community. In instances when local laws have been broken, MUHS reserves the option to notify legal authorities.

Mandatory Reporting

Marquette University is required by law to report any suspected abuse or neglect or threatened abuse or neglect. For more information about the following questions, please refer to the appropriate state laws provided next to each question.

Who Must Report?

Wis. Stat. 48.981(2)(a)

What is reportable child abuse or neglect?

Wis. Stat. sec. 48.02(1)

Student Appearance

General Norms: Marquette University High School, as a private educational institution, reserves the right to determine and insist upon a norm of appearance for its students. The primary norm is whether or not appearance is appropriate to the serious task of educating young people. Students are to dress in a manner that indicates they understand the difference between being dressed for a day at school and dressed for a recreational/social activity outside of school. Sloppy clothing or grooming is not appropriate. If any question should arise as to what is appropriate, the clothing or grooming is brought (not worn) in and the Dean will be the judge. In general, MUHS relies upon the good judgment and cooperation of both students and parents in the implementation of these norms. Considerable freedom is allowed with respect to clothes, but the general guidelines for students' appearance are:

1. **Pants:** Students must wear casual pants, khakis or jeans. The pants must be neat, clean and without rips or frays. Pants must be worn at waist level at all times. Dress slacks or khakis must be worn for all school liturgy days. Athletic style pants are not permitted.
2. **Shirts:** Students must wear a collared shirt at all times. A collared shirt is either a button down or a polo shirt. Jerseys with collars may NOT be worn. Shirts that extend below arm length must be tucked in. Pullover sweaters or sweatshirts may be worn. Full zip or full button sweaters or sweatshirts must have a collared shirt worn underneath. Any sweater or sweatshirt worn with graphics other than a plain manufacturers label, the MUHS logo or a college logo may NOT be worn. Shirts and ties must be worn and tucked in for all school liturgy days.
3. **Shoes and socks** must be worn at all times. No sandals. Dress shoes should be worn for all school liturgy days.
4. **Hair** must be clean, neatly combed and of reasonable style and natural shade. Students may wear neatly trimmed beards and mustaches.
5. During the first two weeks of classes at the start of the school year and during the last two weeks of the school year, students may wear dress shorts. Cut-offs or athletic shorts are not permitted. Shorts must be worn at waist level at all times.
6. Clothing or jewelry which advertises or displays tobacco, alcohol, controlled substances or other material judged contrary to the school's goals are not allowed at any time in school or at any MUHS activity.
7. Body piercing other than simple earrings is prohibited.
8. Coats/Jackets may NOT be worn in school and should be put in locker prior to the first class period of the day.
9. Hats may not be worn in the building. If a student wears a hat to school, it should be kept in a locker during the school day.

These guidelines do not cover every possible situation, but do apply on all school days including testing periods, exam days and shortened schedule days, unless temporarily amended by the administration. Questionable attire or appearance will be referred to the Dean of Students for arbitration. Violation of any of the above standards or an inappropriate appearance can result in a JUG and, in severe cases, the student could be sent home. Students sent home to change will need to make up for the lost time. **For special events, students will be encouraged to dress up. On these days, dress shoes, slacks, shirt and tie (tucked in) are required. MUHS students always dress up for all school liturgies.**

Guidelines for Students

Rules at MUHS exist to protect the rights of all individuals in the community and help to reinforce development of moral and ethical standards. The best rule to follow is always treat individuals and property with reverence and respect. Any student who violates this basic “rule” in any way should expect to face consequences for that behavior.

Safety: Since all individuals are entitled to work and study in conditions of safety, anyone whose actions threaten that safety will be liable for dismissal from MUHS. Any action that endangers the safety of another person or their property is considered a most serious offense.

Vandalism and Damage: Any damage to the school building or its contents and equipment, even through recklessness or carelessness, will result in fines sufficient to cover the cost of replacement/repair, including labor, and make the student liable for disciplinary action, the minimum being a Saturday JUG.

Pranks: Pranks on school premises or directed at members of the school community off the school premises will not be tolerated. Students engaging in such activity make themselves liable for disciplinary action. Seniors who engage in a prank may not be allowed to participate in graduation ceremonies. In the event a prank involves trespassing or property damage, the school reserves the right to report the incident to the police.

Stealing: Stealing of any kind will be dealt with most severely. Stealing another person’s property, stealing food or drink from the cafeteria line, or stealing any school equipment will make the student liable for dismissal from MUHS. Items that are found should be turned in immediately to the Lost and Found in the Counseling Office. Keeping something that is found is considered theft. Stealing is also a Co-curricular Code violation.

Cheating: Cheating in any form, including plagiarism or allowing one’s work to be used, will be considered a serious offense. When a student is reported to the Academic Assistant Principal and Dean for cheating, the following steps will be taken: 1) the student will be sanctioned, minimally with a Saturday JUG, 2) the student’s parents will be notified, 3) the teacher will impose a severe grading sanction. For a second cheating violation in one class, the student will receive an F for the course, but any second cheating violation makes the student liable for suspension and in serious cases, liable for dismissal from MUHS. Cheating is also a Co-curricular Code violation.

Disrespect: MUHS seeks to create and foster a school community in which all individuals are treated with dignity, integrity, respect and compassion. Any action of defiance towards a faculty or staff member will be treated seriously. In most cases of insubordination, students who talk back to

faculty members or ignore directives will be given at least a Saturday JUG, may face suspension, and can be dismissed from MUHS.

Disrespect of peers will be treated seriously. Violence or threats of violence may lead to immediate dismissal and may be reported to legal authorities. Students who witness such behavior should report to a faculty member. Students who are involved in fights in any way will be sent home for the remainder of the day and are subject to further disciplinary actions, including suspension for additional days. Repeated violations make a student liable for dismissal from MUHS.

Bullying (including cyber-bullying), **Intimidation and Harassment:**

Our Catholic faith embraces each individual as a gift from God, worthy of love and respect. Bullying, intimidation and harassment form a continuum of behaviors which cause discomfort to another person or which interfere with the recipient's academic performance or wellness with MUHS. The acts can be single episode or part of a course of repeated behaviors. It is the policy of MUHS that its students will not be allowed to engage in any form of bullying or intimidation toward other students. "Bullying" means, among other things, striking, shoving, kicking, throwing objects at, or otherwise subjecting another person to physical contact or attempting or threatening to do the same. "Intimidation" means to make timid or fearful, to frighten, or to compel or deter by or as if by threats. Harassment is defined as unsolicited, offensive behavior. These behaviors may be verbal – jokes, insults, innuendo, propositions or threats – or nonverbal – gestures, touching, assault, or the display of pictures or other visual material. Behaviors characterized as bullying, intimidation or harassment may take place at school; during a school-sponsored activity; on buses; on cell phones; or through the use of social media – "cyber-bullying".

Therefore, bullying, intimidation or harassment in any form – based upon but not limited to ethnicity, race, gender, religious belief, nationality, disability or sexual orientation – is prohibited. Any individual who engages in bullying, intimidation or harassment in any form will be subject to immediate discipline. Students who believe they have been subjected to bullying, intimidation, or harassment or any parents/guardians who believe their student has been subjected to bullying, intimidation or harassment should report the incident(s) to the Dean of Students or a Counselor. Third party witnesses are strongly encouraged to report observed incidents of bullying, intimidation or harassment to the Administration. Retaliation against any individual who complains of bullying, intimidation or harassment will be subject to immediate discipline. All complaint will be investigated. Disciplinary action against students may include suspension, expulsion, and/or notification of legal authorities.

Hazing or Initiation: No student may intentionally or recklessly engage in acts which endanger the physical or emotional health or safety of a student, regardless of the person's willingness to participate, for the purpose of initiation or admission into or affiliation with any organization operating in connection with Marquette High. The school prohibits hazing, initiations, harassment and discrimination of any form. A person who engages in an act that violates school policy or law shall be subject to discipline for that act. This applies to hazing behavior that occurs on or off school property and during or after school hours. For more information, please refer to the MUHS Anti-Hazing/Initiation Policy found on page 71.

Gambling: Any type of gambling in school is strictly forbidden, this includes card-playing for money and sports pools.

During the school day, no gum chewing is allowed. There is absolutely NO eating or drinking allowed above the ground level of the building without specific permission. No food or beverages will be allowed in or outside the gym during the lunch hours. Food should be eaten in the lunch rooms.

Transportation

Bikes: Students may ride bicycles to school, but may not use them on school property. Bikes should be parked and **locked** in the designated area.

Automobiles: The privilege of driving to school and parking in the school lot will depend on student cooperation with these rules. If students drive to school, they must park in one of the student lots. Cars must have a parking permit affixed to the driver's windshield. Failure to display a parking permit may result in towing. Students should either use the lot on 35th & Michigan or 32nd & Wisconsin. Students may not park on the street if spots are available in one of the student lots. Street parking is severely restricted. Driving over the speed limit of 5 M.P.H., honking of horns, littering, and going to cars during the school day are violations. Inappropriate or irresponsible behavior in the parking lot or inconsiderate behavior can result in the loss of parking privileges in addition to regular disciplinary consequences. Likewise, hazardous vehicle operation in the neighborhood will result in disciplinary consequences and notification of parents. Parking is a privilege and the school assumes no responsibility for any damage or destruction which may be caused to automobiles in the parking lots or for theft or damage to contents of an automobile. The student lot will be locked in the morning as soon as it is full. A Saturday Jug will be given for illegal parking.

Neighborhood and Grounds

Neighborhood: Students must respect the neighborhood and our neighbors. Students are not allowed to congregate on neighborhood property including alley ways. Students should drive carefully through the neighborhood, not congregate on neighbor's property, avoid littering and generally treat our neighbors with respect. Failure to comply with these simple demands exposes a student to disciplinary consequences. Any problems or concerns should be reported to administration immediately.

Grounds: Students are not allowed to congregate or loiter anywhere on school grounds during the school day. During nice weather, students may be allowed to recreate on Takton Field with an adult supervisor. Students may not go to cars or leave the building during the day without permission.

While at School

Student I.D.: Student will receive a personal ID card at registration. Students must carry these at all times while at school and school functions. Failure to do so will result in disciplinary consequences. *Lost I.D. will be replaced by the Dean of Students for a \$10.00 fee.*

Arrival: The Cannon Commons and Library are open before school. The building is opened at 6:00 a.m. There is a 7:50 a.m. bell alerting students to be in their first period call by 8:00 a.m. Students may not congregate in hallways prior to the 7:50 a.m. bell.

Lockers: Lockers will be assigned by the Dean of Students, and may not be changed or shared without permission. Only school issued locks may be used; others will be cut off by the Dean of Students. No decorations are allowed on the outside of the locker. Inappropriate posters and pictures are not allowed in the locker. Lockers should be locked at all times. Do not tell others your locker combination. Lockers remain the property of the school. The school reserves the right to open lockers as it deems necessary.

Valuables: It is important to put your name in all books and other personal property that you have at MUHS. Lost articles may be sought in the Lost and Found, which is located in the main office. In general, large amounts of money are not needed during the school day. Articles of value should not be brought to school. If they must be brought, they should be locked in lockers or car trunks. The school assumes no liability or responsibility for personal property lost or stolen at school.

Homeroom: Homeroom allows a time for activity and club meetings, school business, quiet study, or other important matters. Students wandering the halls during this time will receive a JUG.

Class Periods: Students should not loiter in the hallways during class periods, but rather determine their destination and move quickly to it. Classroom discipline is maintained by each teacher. If no faculty member is present in a classroom or other areas within reasonable time, students should notify an administrator. Students may not leave a classroom without permission from an administrator.

Students must carry out reasonable directives that the teacher may assign for classroom misconduct. Failure to do this will be treated as a breach of school discipline and appropriate consequences will result. Students removed from class must report to the Dean of Student's office and will minimally be punished with a Saturday JUG. A student sent to the office is not permitted to leave until an administrator has assigned a Saturday JUG and then dismissed the student from the office.

Between Classes: Students should move efficiently through hallways between classes, but are strictly forbidden from running. Between classes is the only time students are allowed at their lockers. Students should not congregate in hallways, but rather get what they need from their lockers and move to their destination as quickly as possible. Loitering in hallways, excessive noise or any misbehavior will be censured.

Out of Bounds: No student may leave the school building during the day without faculty permission. The following areas are out of bounds without special permission: 1) the auditorium, stage area and underneath the stage, 2) the school's roof, 3) maintenance areas, 4) areas under construction,

5) any storage area, 6) locker rooms, 7) the elevator, 8) neighbor's property, 9) unsupervised gym, 10) any other place students have no business. Students violating Out of Bounds rules will receive a Saturday JUG.

Lunch Period: Students may eat lunch in either the Cannon Commons or the Blue & Gold Room. Rules to be followed in those areas at all times: 1) keep single file in the food and beverage lines, 2) do not skip ahead, 3) no excessive noise is permitted, 4) do not move the tables, 5) put your chair back in its proper place, 6) when finished, clean up, 7) leave the area clean, 8) follow directions of the prefects, 9) do not bring book bags into lunch lines, 10) students are not allowed in the classroom hallways during lunch periods, 11) No food is allowed above the basement level of the building.

No one is allowed above the ground level of the classroom building during the lunch periods, except to go to the Office, Library, Gym or special study sessions established by a teacher.

Marquette University High School Acceptable Use of Technology Policy

Marquette University High School recognizes that computers, smartphones, iPads, and other technology play a powerful role in modern society. The use of a personal device, the campus computer system, the wireless network and other technology promote greater academic collaboration, efficiency and communication throughout the school community. Use for other purposes such as personal business or entertainment is not acceptable during school hours. Understanding the importance of this medium, while being aware of the potential for inappropriate use, MUHS promotes and allows use of IT Devices with limits set forth by the Acceptable Use Policy as follows:

The primary purpose of information technology at Marquette University High School is to enhance and support the school's educational programs. Information technology, the use of systems (especially computers and telecommunications) for storing, retrieving, and sending information, at MUHS must be used in a manner that is consistent with the school's mission, educational purposes, and environment as well as all local, state, and federal laws, regulations, and policies. The use of a technological device at MUHS is a privilege not a right. This policy applies to the operation of any information and communication device at MUHS, regardless of who owns the device. Everyone using an information technology system is expected to act in a spirit of mutual respect and cooperation while adhering to the regulations and guidelines set forth in this document.

Compliance and Penalties

All students, faculty, staff, authorized visitors granted the permission or use of MUHS information technology are expected to comply with all provisions of this policy whenever they make use of information technology provided by or located at MUHS. This includes personal devices while on MUHS property, any MUHS property that is removed from the school, and all remotely accessed MUHS resources. The extent of the scope of this policy is intended to be as broad as possible to cover all MUHS information technology.

Violation of these policies, abuse or misuse of school technology will result in one or more of the following penalties which will be assessed at the discretion of the school administration:

- Suspension or revocation of computing and other technological privileges;

- Confiscation and search of the device;
- Overnight confiscation;
- Jug or Saturday Jug;
- Disciplinary action assigned by the Dean of Students;
- Disciplinary action up to and including dismissal from school;
- Mandatory removal and deletion of content;
- Revocation of permission and ability to use the Technology and related services;
- Full restitution to MUHS for resources consumed;
- Other legal action including action to recover damages;
- Referral to law enforcement authorities.

All persons shall assist MUHS in administering these policies and procedures and shall make no effort to subvert, obfuscate, confuse, mislead, or otherwise conceal a violation or evidence of a violation.

Academic Integrity

All users of MUHS Technology must act with integrity. In seeking to promote the Graduate at Graduation values, MUHS requires that students complete their own work in an honest and virtuous manner. As such, students may be required to:

- Refrain from using the Internet to access websites or advocate values that are different from the goals of MUHS;
- Avoid any form of academic dishonesty;
- Ensure that their work product is the result of their own academic efforts rather than the efforts of another, including parents, teachers, and other students;
- Refrain from any form of plagiarism;
- Provide accurate citations and credit to sources;
- Submit assignments to a plagiarism checking service such as Turnitin.com;

MUHS has no tolerance for plagiarism and any student who is found to have engaged in academic dishonesty will be subject to severe disciplinary action, as described in the Student Handbook.

Network Access

All students are issued a network login. Students are required to use their network login any time they use a MUHS computer or use the wireless network with their own device. Students must keep passwords confidential and will be accountable for any unacceptable use under his user name. Under no circumstances may a student use another student's identity.

When using technology, students must adhere to the following guidelines:

Student Expectations and Prohibitions

Students are expected to:

- Promote and demonstrate the values of the school as stated in the Profile of the Graduate at Graduation;
- Show the respect and ethical behavior that is expected of MUHS students at all times;
- Respect the privacy of other users;
- Consider the reputation of themselves and the school in all activities;
- Maintain their accounts and files in an organized and clean manner;

- Ensure prompt installation of any and all necessary updates to technology that are needed for compatibility with classroom instruction;

Students shall not:

- Use any MUHS technology for illegal activities, commercial purposes, advertisement or political lobbying, or sexually explicit or pornographic purposes;
- Act in a way that intimidates, threatens, harasses, or otherwise demeans another individual;
- Transmit malicious harassing or defamatory content;
- Transmit inappropriate images, sounds, or messages that is in contrast to the mission and values of MUHS;
- Access pornographic, obscene, or vulgar material including but not limited to; downloading, printing, or viewing such material;
- Engage in software piracy, vandalism, or malicious use of the computers to develop programs that harass other users or infiltrate a computer, computing system, network and/or damage the software components of a computer, computing system, or network;
- Attempt to access another person's e-mail, or similar electronic communications, or to use another's name, e-mail, or computer address or workstation to send e-mail or similar electronic communication;
- Use the Internet to share or misrepresent their own, or another's, personal contact information such as, address, phone number or credit card information;
- Send mass electronic communications to the student population without explicit permission from MUHS staff and administration;
- Use the Internet to share or misrepresent another's personal opinion, comments, or viewpoints;
- Share any Non-educational content that is for personal use in any format;
- Engage the audio functions of their technological device without prior permission from the teacher. The volume is to remain on mute unless headphones are attached;
- **Engage the recording (audio or video) or photographing features without explicit permission from MUHS staff and administration;**
- Engage in any gambling whatsoever, whether by formal or informal means;
- Engage in any gaming and/or the use of social media during class time or study hall, violators will receive a minimum of a Saturday JUG.
- Use any technology while in an area where privacy is expected (i.e. bathrooms or locker rooms).

E-mail, Student Portal, PowerSchool and Academic Storage Space

Students are issued email, PowerSchool, Google and Moodle accounts that are accessible via the website. These accounts facilitate communication within the MUHS community. Students should check their email and portal accounts frequently, as faculty, staff and administration will communicate through these media.

Student accounts and storage are subject to review and supervision by school personnel. Inappropriate materials stored on the network will be removed without notification and may lead to disciplinary action.

Network/Tech Misuse

The school computers and network are and shall remain the property of the school. MUHS reserves the right to monitor, both physically and electronically, all activities on the network.

It is a misuse of MUHS Information Technology for any individual to:

- Seek unauthorized access to the computer or other technological resources of the school;

- Disrupt the appropriate use of these resources;
- Waste resources such as personnel, computer hardware or software or ancillary materials;
- Compromise the privacy or human dignity of others or harms the reputation of the school;
- Use proxy servers or other means to avoid restrictions placed on the network;
- Intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the networks;
- Use the networks to disrupt the use of the network by others;
- Send mass electronic communication without staff and administration permission;
- Create, send, forward, or otherwise transmit chain letters;
- Modify, destroy, vandalize or abuse hardware or software in any way;
- Engage in software piracy, vandalism, or malicious use of the computers to develop programs that harass other users or infiltrate a computer, computing system, network and/or damage the software components of a computer, computing system;
- Install hardware and/or software on any MUHS computer or network without explicit authorization, access to the MUHS computers and networks does not constitute authorization to install. Only authorized persons may connect a computer or other electronic equipment to the school's network;
- Intentionally wasting limited resources or printing more than one (1) copy;
- Save any personal files (non-school related) to the local network. Such files should be saved on removable media or in the student's home folder;
- Use Printers for materials not related to school, except with expressed permission of a member of the faculty or staff;
- Use the Student Internet Access for non-school related activities;
- Attempting to access, or successfully accessing restricted resources;
- Any attempt by students to bypass firewall restrictions will be considered a serious violation of the school's Acceptable Use Policy and may be subject to disciplinary action. Student use of technology is restricted by the use of security measures which include group policies and a firewall;
- Attempt to fool others into revealing their log-in credentials or passwords, whether by use of social engineering, by tricking others into entering their credentials where key loggers can capture the information, or by any other means;
- Provide network access to an unauthorized individual;
- Permit another individual to access a user account not created and maintained for that individual;

Personal Technology Use – Computers, Phones, Recording and Other Devices

Students are expected to have with them a 1-to-1 device that provides the minimum expectations provided by the school. Students may bring their technology devices to school and access the wireless network for academic purposes. These devices include laptops and tablets. In general, these items may be used in class for academic purposes. However, the teacher will ultimately determine what is appropriate in that classroom. Teachers may declare technology-free times, call for the placing of technology at the front of the room or in a ready-to-use position.

MUHS does not permit students to freely use hand held devices like phones and portable entertainment devices at any time during the school day. Students must turn off phones and keep them out of sight. Teachers may occasionally allow use of the hand held devices for academic reasons, but one should not assume permission to use them. See Cell Phone Policy.

Students may not record images or audio without permission from those present. Recording without permission will result in significant consequences. In a classroom situation, students must have permission from the teacher before using any video or audio recording device. Students may never (before, during or after school) use mobile phones and image or audio recording equipment in a locker room, bathroom, counseling center or other places where privacy is expected.

Items used in violation of these rules may be confiscated regardless of academic need with standard consequences applied. Repeated offenses of inappropriate use may include additional consequences including Saturday Jug, suspension or dismissal from school. All electronic devices, including phones, are subject to search by school administration.

Charging at school will be permitted, but the school cannot guarantee that a student will be able to plug in during class. If a device is left at home or is not charged, the student remains responsible for completing all coursework.

Malfunctions or technical issues are not acceptable excuses for failing to complete an assignment unless no other means of completion exist.

Cameras – the student agrees that the camera will not be used to take inappropriate, illicit or sexually explicit photographs or videos, nor will it be used to embarrass anyone in any way. Any use of camera's in restrooms or a locker room, regardless of intent, will be treated as a serious violation.

Use of the camera, speakers, and microphone are strictly prohibited unless permission is granted by a teacher.

Non-Academic Use

Personal use of technology is not prohibited, however, during the school day students are restricted in their use of personal technology to Academic Use. When in doubt, it is the obligation of the user to verify permissive use and seek assistance. Ignorance is not an acceptable excuse for misuse. The following activities are explicitly prohibited:

- Use of computers or the network for games, watching movies, listening to music or other personal entertainment;
- Use of social media sites for non-academic purposes;
- Obscene email or excessive use of email;
- Use of any social networking or chat websites or software;
- Accessing prohibited websites and content, including but not limited to; professional sports scores or fantasy sports sites, pornographic content, gambling websites, and any other activities which would be otherwise prohibited under the MUHS Network Use and Student Expectations sections;

Device Care

- MUHS is not responsible for the damage or loss of any device.
- It is student responsibility to keep their device safe and secure.
- Devices belonging to other students are not to be tampered with in any manner.
- If a device is found unattended, it should be given to the nearest faculty/staff member.
- If a device is lost, stolen, or damaged, the Dean's Office must be notified immediately.

- When possible tracking programs on devices are encouraged (ex. Find My Phone, Mobile Me) and assistance and compliance from the student in implementing, accessing, and using these programs is required.
- The school is not responsible for the security or functionality of any electronic devices or their ability to connect to the wireless network. The school strongly encourages students to keep these devices on their person or in a secure location at all times. The school is not responsible for the loss, theft or damage to any electronic device, including the loss of any data stored on a device.

Social Media

Social Media is defined as any electronic tool that allows for social, interactive, and connective learning allowing for but not limited to: video and photo sharing, social networking, blogs, wikis, podcasting, instant messaging, texting, web conferencing, or any other technology that allows for direct or indirect interaction between two or more parties. When using social media at any time on campus or off campus, students are expected to observe and follow the Student-Parent Handbook which includes demonstrating respect for others and the school.

Students shall not use computers or any electronic devices for dissemination or publication of any material which jeopardizes the good name of the school, which is detrimental to the common good, or which is harmful or offensive to members of the school community. This includes the posting of inappropriate material on any blog, chat room, social site, or website, and may result in disciplinary action.

Off-Campus Technology Use

MUHS reserves the right to impose consequences for inappropriate behavior that takes place on or off campus and outside school hours. Thus, inappropriate use of technology (for example, on a home computer), may subject the student to consequences. Inappropriate use includes, but is not limited to harassment, inappropriate use of the school name, remarks directed to or about faculty, staff, students or others, offensive communication, and safety threats.

Cell Phone Policy

MUHS prohibits students' in-school use of cell phones during the school day. Photo, video, text-messaging and audio recording equipment is prohibited. Cell phones may never be used (before, after or during school) in a locker room, restroom or other places where privacy is expected. Cell phones may not be used during an emergency drill. In everyday practice cell phones are not allowed to be out from the start of the school day until the end of the school day. Student cell phones must be out of sight and turned off.

If a cell phone is in plain sight during the school day, the student must surrender the device to MUHS personnel without objection or hesitation from the student. Any cell phone confiscated will only be returned to the student's parents. For the first violation parents collect the phone after the following full school day. The student must also serve a JUG. For the second violation parents may collect the phone after one full week. Additionally, the violation and the student's prior record will impact the appropriate consequences.

With permission and from the main office, students may call or text parents with their own cell phone during the school day. Parents are asked not to contact/text their son by cell phone until after 3:10

p.m. on school days. If a parent or guardian needs to get a hold their son, please call the main office. MUHS is not responsible for lost, stolen or broken cell phones.

School officials may observe cell phone history including voicemail, text messages, photographs, etc. Violations of school policy will be dealt with according to school policy and may involve legal authorities. Furthermore, in instances of serious disregard of school policy other students' cell phones may be confiscated and searched.

Additional Devices

Devices such as Apple Watches, Fitbits, etc. that can send and receive messages may be restricted. Students may be asked to remove these devices during class time, especially during assessments.

Intellectual Property

- All individuals are expected to respect Copyright, Trademark, and other Intellectual Property Laws and the Intellectual Property rights of others;
- Users shall not access, download, upload, or exchange copyrighted media;
- Users shall promote and preserve the Intellectual Property of MUHS and shall take no action that negatively impacts those rights of MUHS;
- MUHS encourages members of its community to make thoughtful, good-faith determination that a use of a copyrighted or trademarked material is a fair use in support of teaching and research, and to properly attribute those materials;
- The use of the MUHS logo and other trademarked and copyrighted materials (publications, pictures, recordings, etc.) shall be in conformity with the rights and responsibilities of MUHS, prior authorization for any such use is required;
- Proper attribution for any and all uses of ANY intellectual property, whether owned by MUHS or not, is mandatory; citation to source material is required;
- Citation and attribution to source material is expected and should include, at a minimum, the source's location and date accessed;
- No individual shall enter into an agreement that impacts the intellectual property rights of MUHS without prior authorization;
- Compliance with all licensing agreements for materials supplied by MUHS is required;
- Circumvention of Copyright protections, including those on property that the user owns, is prohibited;
- Violations of intellectual property laws by a user are not authorized by MUHS and MUHS is not responsible for any illegal activity undertaken by any user. It is the sole responsibility of the user for their actions and any legal consequences arising therefrom;
- Users are subject to the intellectual property laws of the United States of America and the various States, penalties for violations may include legal consequences including but not limited to criminal conviction.

Technology Free Zones/Times

While MUHS promotes the use of technology for educational purposes, it also believes that it is a healthy practice to disconnect once in a while. For that reason, during the lunch hours (4th and 5th periods), the Cannon Commons and the Blue and Gold rooms will be technology free zones. The use of technology in these rooms during the lunch hour will be prohibited. Additionally, the Ministry Center and Three Holy Companions Chapel will also be a technology free zone.

Technology may not be used after the first five minutes of the optional liturgy period.

***Bathrooms and locker rooms are, by law, always technology free zones. Students violating this will have their device confiscated and will minimally receive a Saturday JUG.**

Any student use of technology, including tablets, personal cell phones, laptops, or other such devices, in a manner contrary to the Acceptable Use Policy may result in disciplinary action. The student's consent to inspect storage of personal laptops and other personal devices being used on the campus or at any school-sponsored activity is hereby obtained by MUHS school administration by way of the Student's signature on this form. The MUHS school administration, at their discretion, will determine if the inspection is necessary for the enforcement of the provisions of the handbook or for the protection, safety, and welfare of the school or the students. Refusal to submit to, permit, or provide access for such an inspection may be considered grounds for expulsion. In cases of impending danger to the community, the school reserves the right to inspect without consent.

Students must understand that one student's misuse of the network and Internet access may jeopardize the ability of all students to enjoy such access. While the school's teachers and staff will make reasonable efforts to supervise student use of the Network and Internet, they must have student cooperation in exercising and promoting responsible use of this resource.

Library

The library is a SILENT study space. Any student choosing to talk will be asked to leave. Students needing to talk or work on group projects should reserve a study room, go to the Cannon Commons or the Blue & Gold Room.

Hours: The library is open and staffed from 7:00 a.m. until 5:00 p.m. Monday through Thursday, and from 7:00 a.m. until 3:30 p.m. on Fridays.

Behavior: To provide a safe and respectful environment for study and research, the Doerr Library expects library users to abide by the Digest of Student Rules, Library Code of Conduct and the Acceptable Use of Technology Policy outlined in the *Student Handbook*. In addition, cell phone use, including text messaging, is prohibited during all hours of operation. Anyone who violates these policies will be asked to stop the prohibited behavior and/or to leave the library. Failure to observe these rules may result in disciplinary action, including loss of borrowing privileges and/or access to the Library.

Circulation: The library uses the student I.D. to checkout materials. Books may be checked out for 3 weeks and may be renewed once. Reference, reserve material, and back issues of magazines may be checked out overnight. Equipment may be checked out but requires a permission slip from a classroom teacher.

Overdue materials: While the library does not charge overdue fines, students are responsible for returning materials in a timely fashion. Overdue notices will be sent to the student's school email account. Students will be charged a replacement cost and processing fee for lost materials.

During the school day, no gum chewing is allowed. There is absolutely NO eating or drinking allowed above the ground level of the building without specific permission. No food or beverages will be allowed in or outside the gym, during the lunch hours. Food should be eaten in the lunch rooms.

Other Matters

Leaving School: Freshmen are required to be in school the entire day. All other students may leave school after their final class of the day. If a student's final class of the day is before 2:00 p.m., students are required to report to the office and obtain written permission to leave school grounds. They should leave the premises quickly and quietly.

Forwarding Messages: Before 9:15 a.m. a parent/guardian can have an important message forwarded to a student. After that time classes will not be disrupted unless it is an emergency. Students can pick up messages at the message board during free periods or after school. Students should not be accessing or viewing phones or text messages during the school day without permission.

Posters and Publications: As a private school, MUHS reserves the right to approve all written material intended for public circulation. All posters or announcement sheets must be approved by the administration prior to posting on school property.

Co-curricular Activities: Participation in co-curricular activities, either actively or as spectators, is strongly encouraged of all students and other members of the MUHS community. While attending these events, the same standards of conduct are expected as would apply during the school day. Students are expected to follow instructions of coaches, moderators, prefects and chaperones. Failure to do so will result in serious sanctions.

Crisis Planning: In the event of an emergency MUHS has a prescribed crisis plan. Awareness and planning will ensure safety and provide the best communication. Students are prohibited from using cell phones during crisis or evacuation drills.

Use of School Name: The MUHS name, or variations of that name, may not be used for any event, social, athletic, political or other, nor may anything be published under the school's name unless permission has been obtained for each use.

The school does not hold itself responsible for offenses committed outside of its jurisdiction, yet it cannot ignore scandal or conduct detrimental to the school. MUHS students involved in illegal or immoral activities at any time are liable for dismissal. For instance, students involved in the use of tobacco, alcohol or controlled substances at any time are liable for sanction, as described in the school's AODA Policy Statement.

Visitors to School: No student should bring a non-Marquette student to school without advance approval from the administration. All school property is off limits to non-Marquette students during the school day, and they will be asked to leave. If someone must meet a student at school, that person must report to the school office.

Alcohol, Tobacco and Controlled Substances

Marquette University High School (MUHS) seeks to provide a drug-free environment for students. Any involvement with tobacco, alcohol and controlled substances is harmful to a young person's physical, emotional, spiritual and intellectual development. MUHS believes that all students should be drug and alcohol free. Use of these substances by a student can display simply poor choice, or in some cases, a need for intervention and professional assistance. Consistent with the School's philosophy emphasizing prevention of and intervention with drug and alcohol abuse among its student body, MUHS encourages parents to report to the school any incidents of drug or alcohol use by their sons.

Following such parental notification, the school's response will be that of assistance rather than disciplinary action; however, athletic or club sanctions will apply. In keeping with the philosophy of education, prevention and intervention, MUHS has adopted the following policy:

1. The use or possession of tobacco, alcohol, controlled substances or drug paraphernalia on school property or at any school function or activity is prohibited. If a student uses these substances at any time, the student is subject to school response, sanctions, disciplinary action and possible dismissal from MUHS.
2. Students of MUHS are expected to remain free of tobacco, alcohol and controlled substances at all times – 365 days a year. Absolute abstinence is demanded of all students, at all times. Violations of this standard will result in parental notification and will put the student at risk of disciplinary action. In addition, students can be required to participate in therapeutic activities ranging from educational seminars to formal professional treatment.
3. After a student has violated the AODA policy and if the student will remain an MUHS student, then the student will undergo a professional evaluation by a certified professional outside of MUHS. The evaluation session must include a review of substance use history, a review of current substance use pattern and a psycho-social evaluation.

e-Cigarettes / Vaping: Any use or possession of an electronic cigarette or vaporizer is a violation of this policy. MUHS considers these devices drug paraphernalia and possession of one on campus or at a school activity will result in a significant disciplinary consequences.

Alcohol and Other Drug Abuse (AODA): Any use of alcohol or controlled substances constitutes abuse of that substance. "Controlled substance" includes, but is not limited to marijuana, speed, cocaine, LSD, psilocybin (mushrooms), club drugs (MDMA/Ecstasy, Methamphetamine, GHB, Ketamine) and unauthorized prescription drugs such as Oxycotin, Valium and Ritalin. Reliable information indicating that a student has possessed, used or distributed these substances should be referred to the Dean of Students, who will notify administrators, the Student Support Program Director and other school personnel as necessary.

1. **With respect to alcohol, this policy prohibits:** 1) the possession; 2) use; or 3) distribution of alcohol on school grounds or during school-sponsored activities. A student under the influence of alcohol is deemed to have "used" alcohol for the purposes of this section. If a student has engaged in any of these three activities while on school grounds or during a school-sponsored activity, the student may be suspended from school and may constitute

grounds for further disciplinary action including dismissal from MUHS. MUHS owns and operates an Alco sensor (breathalyzer) through the Dean of Students office, to be used in determining whether students are under the influence of alcohol.

2. **With respect to controlled substances, this policy prohibits:** 1) the possession; 2) use; 3) distribution; or 4) intent to distribute controlled substances. A student who distributes or intends to distribute will be dismissed. A student does not violate this policy if he is in possession of a legally prescribed controlled substance and he has followed MUHS's policy concerning storage and taking of medication at school. A student under the influence of a controlled substance is deemed to have "used" a controlled substance for the purpose of this section. A finding that a student has engaged in any of these illegal activities while on school grounds or during a school-sponsored activity constitutes grounds for prompt dismissal from MUHS. A student suspected of being under the influence of a controlled substance will be required to immediately submit to a drug test following the school's test procedure.
3. **Sanctions for Policy Violation:** When the MUHS administration determines that a student has violated this policy; the Principal shall determine the appropriate sanctions, as outlined below. These sanctions will be based on the totality of the circumstances involved in the violation including, but not limited to the student's cooperation in the investigation into the alleged incident, the nature of the offense (e.g. possession, use or sale of illegal drugs) and any other aggravating or mitigating factors.
 - a. **Dismissal** from MUHS will extend through the remaining semester or school year with the option of making the dismissal permanent. A student who is dismissed from MUHS because of intent to distribute or distribution of controlled substances will not be considered for readmission to MUHS. The Principal shall determine the initial length of the dismissal. When the dismissal is not permanent, the student must petition to be readmitted as outlined in paragraph 3(c), below.
 - b. If circumstances dictate, **a sanction less than dismissal** can be imposed by the Principal for offenses involving either alcohol or controlled substances occurring on school grounds or during school-sponsored activities. In instances where the student will remain at MUHS, the student must undergo an evaluation by a certified alcohol and drug counselor. Additional consequences may include the following or a combination of the following:
 - i. Administrative discipline, such as Saturday JUGs, a term school service, testing, disciplinary probation or suspension from sports or other co-curricular activities or suspension from school
 - ii. Successful completion of all evaluation recommendations (see below)
 - iii. Referral to the police for criminal prosecution
 - iv. Community Service

Students who are not dismissed are on probation and failure to undergo an evaluation or abide by any of the additional consequences imposed as part of the offense will result in the student's dismissal. A student who is placed on probation under this policy will receive a written summary of the condition of the probationary stature.

- c. In those cases in which the dismissal is not permanent, the student may petition for reinstatement in the following semester or school year. The student and parent(s) must make a written request for early admission recommendation. The Principal may convene an *ad hoc* Discipline Committee consisting of the Dean of Students, the Academic Assistant Principal, a guidance counselor and the student's faculty advisor. The Discipline Committee may review the student's request for readmission and may

make a recommendation to the Principal, who will have the authority to accept, reject or modify this recommendation. The Discipline Committee may make a recommendation to the Principal whether reinstatement is appropriate, based upon the circumstances leading to the dismissal, as well as a review of the student's entire record of performance during both the period he was enrolled at MUHS, as well as during the period of his dismissal.

4. Any student found to have engaged in a **second or subsequent offense** at school will be dismissed from MUHS.
5. Offenses involving the possession or use of alcohol or controlled **substances off school property and outside of school-sponsored activities** may constitute grounds for dismissal from MUHS or other disciplinary action or consequences depending upon the nature of the offense and its disposition by parents or legal authorities. **Dealing or distributing will result in an automatic dismissal from MUHS.**

Testing: Testing for alcohol or controlled substances is the prerogative of the MUHS school administration under three circumstances. First, testing will occur when a student is suspected to have violated the school's AODA policy. Second, testing will occur when a student is on probation from a previous AODA violation. When tests are performed, students are responsible for the costs of the tests. The administration will decide upon the best test method, and students are required to immediately, without prior notification, provide an adequate sample for testing, including, but not limited to, a hair sample, a saliva sample, a breath sample, a sweat sample, a urine sample or a combination of these methods. MUHS will determine where and when the test(s) are performed whether at MUHS, with a lab professional at MUHS or at a test site.

A third occasion when testing may occur is at social events such as dances or athletic contests. On these occasions, testing could occur randomly and without suspicion. The inherent risks increase under these circumstances and MUHS considers these events important AODA safety concerns. The test method will be determined by administration.

Results of tests will be shared with parents after the test.

Finally, if a student refuses a test, this will be considered conclusive proof of being under the influence of alcohol or controlled substances, or for having violated the terms of probation. This includes instances when a parent refuses to allow their child to be tested. The student will be liable for all appropriate school sanctions, including possible expulsion.

Professional Evaluation and Treatment: In those situations in which a student who has violated the school's policy regarding alcohol or controlled substance use remains at MUHS, the student will be referred to the Director of the Student Support Program (SSP), who will oversee an evaluation process. The evaluation must include a review of substance use history, a review of current use pattern and a psycho-social evaluation.

1. The student will be professionally evaluated by a Certified Alcohol and Drug Counselor. Parents must select the treatment center of their choice and are responsible for the costs of the evaluation. MUHS must be notified of the time and location of this evaluation, which should take place within 48 hours of parental notification. In addition, parents must sign a waiver to release evaluation information to authorized MUHS personnel.
2. The Certified Alcohol and Drug Counselor will make a written recommendation regarding an appropriate course of action to parents and authorized MUHS personnel. Depending on the

individual recommendation, any or all of the following may be required: periodic drug screening including urinalysis; successful completion of an 8-week AODA education program sponsored at MUHS; participation in MUHS educational seminars; in-school support groups; in-school individual counseling; and outpatient or inpatient treatment at an AODA facility. In addition, remains subject to a range of disciplinary actions by the school, as detailed above.

3. The student will be subject to any additional co-curricular consequences deemed appropriate by the sport or club moderator. These will be clearly presented by the coach or moderator at the beginning of the co-curricular activity.
4. If the student and/or student's legal guardian refuses the evaluation, refuses to follow evaluation recommendations, or fails to participate actively in the recommended intervention program, the student, at the recommendation of the Principal and the Dean of Students, will face further disciplinary action including dismissal from MUHS.

Students Suspected of Alcohol and Other Drug Abuse: A parent, teacher, peer or responsible outside agency may refer a student to the SSP Director for suspicion of alcohol or other drug abuse. Upon referral, parents will be notified and information will be gathered from as many sources as possible regarding the student's academic, social and behavioral performance. Possible sources of information will include teachers, family members, coaches and school records. The in-school screening will help determine the nature and severity of the problem. The problem may not be substance abuse; family, academic, emotional and developmental issues may produce the same symptoms.

If this screen indicates that a formal AODA evaluation is appropriate, the student will be required to participate in an evaluation with a Certified Alcohol and Drug Counselor, who will provide written results to authorized MUHS personnel. Failure to comply with this evaluation by students or their legal guardians constitutes grounds for dismissal from MUHS. The school will follow recommendation of the Certified Counselor, as outlined above.

If the student or the student's legal guardians refuse to follow the recommendations provided, the SSP Director will meet with administration and guidance counselors to determine an appropriate course of action. Possible actions include parental conferences, disciplinary actions or a recommendation that the student be dismissed from MUHS.

If the screening by the SSP Director indicates no need for a formal evaluation, MUHS may explore other avenues of providing assistance to the student.

Student Initiated Consultations: Students may wish to consult with the SSP Director on their own initiative; and indeed, are strongly encouraged to do so, if they feel they have a substance abuse

problem or feel they are at risk of developing a substance abuse problem. Except in situations involving threat of serious and imminent danger to the student's well-being, this initial interview will be and will remain confidential.

Students and AODA Treatment: MUHS wishes to cooperate fully with professional treatment personnel to provide support for the student facing the challenge of recovery. Parents or guardians of students in inpatient or outpatient treatment should sign a release of information waiver to facilitate this process. The school will help provide special structures of support for students participating in outpatient programs, including regular consultation with the student's outpatient

counselor. In addition, SSP personnel will participate in prerelease staffing to facilitate a smooth return to school. Recovering students should meet regularly with their advisor or the SSP Director.

Appeals

The decision of the Dean of Students may be appealed to the Principal. Appeals must be made within three school days of notification of sanction.

A Final Word on the Digest of Rules

Every effort is made to treat members of the MUHS community with respect and fairness. The digest of rules cannot, obviously, cover every possible situation. Other special rules are applicable and enforced in specific areas such as the Computer and Science Labs. The school has the right to amend the *Handbook* at any time. The general rule is to treat persons and property with the respect due them. The ideal goal of the MUHS community is to work actively in caring for one another and helping one another develop as full human persons.

Counseling

Department Policy

The purpose of the Counseling department is to assist MUHS students and their families with personal, academic, career, and college concerns. We try to embody Marquette High's special concern for each student as a total person and are dedicated to helping form persons who are open to growth, intellectually competent, religious, loving, and committed to justice.

There are three levels to Marquette's Counseling Program. In level one, freshmen are advised by counselors and teachers in our Freshmen Advising groups, commonly known as PAY. In the sophomore, junior, and senior years, each student selects a faculty advisor with whom he meets at least once a quarter. When an advisor is faced with a serious concern, he/she will refer the student to the Counseling Department who are qualified to deal with more serious problems involving students and families. These counselors are available to meet with students who want to drop-in and talk, whether on a one-time basis or over a longer period of time. When deemed necessary, the third level would include referrals to a health professional outside the school setting.

In addition to these counseling services, the Counseling Department offers the Student Support Program, Career Counseling, College Counseling, and a Standardized Testing Program.

Confidentiality and Its Limits

What is said in the context of individual counseling or advising sessions, as well as in Support and Freshmen Advising groups, is confidential within certain limits. Those limits to confidentiality include the threat of serious and imminent danger to a student's well-being such as: suicidal intentions; the intent to seriously harm another; concern that a serious alcohol/drug problem may exist; cases of physical or sexual abuse or sexual assault. In such cases, school personnel are obligated to get help for the student by contacting the student's parent/guardian and in cases of abuse, civil authorities.

If it is reported to us that a student is suicidal, we will confer with the student as well as his parent/guardian to make sure he receives assistance. If a problem of a serious nature regarding a student at another school comes to our attention, we will contact the Counseling Department at that school to ensure the student gets the help he or she needs.

Student Support Program

Philosophy Statement

Marquette University High School believes that along with parents and other segments of the community, the school has a role to play in helping students make decisions about their lives. MUHS believes that students today encounter many challenging and stressful events in their lives. Reactions to these events vary widely, and sometimes include: depression, alcohol and other drug use, stress, or suicide. We believe that students need education and assistance in dealing with these concerns. Therefore, in addition to the individual counseling services provided, the Student Support Program has been developed.

Functions of the Student Support Program (SSP)

1. Identify students who are in need of support services.
2. Provide initial screening to determine nature or severity of the problem.
3. Motivate students to accept help.
4. Offer options for treatment (In-school support group/outside treatment)
5. Support the students' efforts to make positive life choices.

Referral to SSP

A student can self-refer to the SSP. In addition, referrals can be made by another student, by faculty, staff, administration or parents. A student may be referred if he exhibits behavior that is inappropriate, has an unexplained change in academic performance, develops an unacceptable pattern of absence, show signs of depression or other signals that a problem may exist. A counselor will consult with the student to determine what further involvement with the SSP is needed.

Various support groups are available to MUHS through the Student Support Program. This program offers small group support sessions which allow students the opportunity to discuss their feelings, meet peers who share similar experiences, and come to an understanding of life events which influence them.

Description of Support Groups

(All Groups are Confidential)

Alternative Approaches to Learning Group

This group is for students with Attention Deficit Disorder and other learning disabilities. The purpose of the group is to give students the opportunity to learn more about learning disabilities, to share their experiences and to learn strategies that will enable them to maximize their potential. Emphasis will be placed on organizational skills which will allow the student to meet the academic challenges of MUHS.

AODA Education Seminar

This group is available for students who are presently involved with alcohol and other drug use and who are interested in looking at what effect their usage may be having on their lives. Group members will learn about chemical abuse and dependence and will be provided a non-judgmental environment to encourage open and honest discussion of personal attitudes, beliefs and feelings.

Anger Management Group

This group is designed to help students who have a difficult time understanding and controlling their anger. The focus of the group is to gain personal insight and to learn anger management skills.

Concerned Persons Group

This group is available for students who are concerned about a family member's use of alcohol or other drugs. Group members will learn about chemical abuse, its effects on families and friends, and skills for coping with difficult situations.

Spectrum

This small group is designed for students who are living in a single-parent home as a result of a divorce. Students who share this experience lend support and insight to their peers. The goal of SPECTRUM is to help students understand, accept and adjust to a new life-style. Whether the divorce occurred recently or long ago, all are welcome to join. If you have already adjusted to this type of change, you are welcome to join to assist others!

Genesis

This small group is designed for students who have experienced the death of a parent, brother or sister, relative or friend. The goal of the group is to assist students as they seek to understand and cope with the many moods and feelings that occur after experiencing the death of someone you care about.

Respect All Youth (RAY)

This group is available for students who are seeking to better understand their sexual orientation. The purpose of this group is to provide a safe environment where students can receive support in coping with issues and decisions about their sexuality, same-sex attraction, peer pressure and family. Students with homosexual orientation deal with fear, stress, harassment and discrimination. The goal of R.A.Y. is to offer students who share this experience understanding, respect and friendship with their peers.

Stress Reduction

The stress reduction group assists students in pinpointing the areas that produce stress in their lives and helps them develop long-term coping skills such as relaxation techniques, good exercise and eating habits, assertiveness, good communication skills, relationship building and life-planning.

Smoking Cessation Group

This group supports students who wish to break their addiction to nicotine. The group offers preparation for quitting, supports the student as he takes action, and encourages and reinforces the student as he becomes an ex-smoker.

MUHS Co-curricular Code of Conduct

Introduction

The MUHS Co-curricular Code of Conduct details Marquette's philosophy for co-curricular activity and outlines expectations for participants and consequences for violations of the Co-curricular Code of Conduct. All student participants are required to abide by the Co-curricular Code of Conduct. Parents and moderators are expected to support compliance with the code. The Code of Conduct will be followed 365 days a year.

Co-curricular activities are divided into five categories: interscholastic athletics, pastoral activities, performance activities, competitive clubs & organizations, and general clubs, homerooms or activities. In addition to the Code of Conduct, the moderator of any group may set additional expectations for the group. These additional expectations must be communicated in advance to the participants, Dean of Students, Athletic Director and Principal.

MUHS Co-curricular Statement of Philosophy and Values

All students are expected to be involved in minimally one co-curricular activity each year. Marquette University High School is dedicated to the development and growth of young men. Co-curricular activities can enhance the educational experience by promoting leadership, cooperation, spiritual growth, teamwork, lifelong leisure skills, and a healthy lifestyle.

Participating students, moderators and coaches serve as role models and represent MUHS in the larger community. All involved in the co-curricular program join MUHS in its mission to facilitate the development of students who are open to growth, intellectually competent, religious, loving and committed to justice.

Participants, moderators, coaches and parents are called upon to work together to create an environment in which hard work, fair play, healthy competition, and respect for self and others can thrive.

Athletics: Baseball, Basketball, Cross Country, Football, Golf, Hockey, Skiing, Soccer, Swimming, Tennis, Track, Volleyball, and Wrestling.

Pastoral: All pastoral leadership positions such as: Kairos, Freshmen Retreat, Somos Amigos, or service trips.

Performance: All performers and stage crew members in any play or musical, including Follies, winter production, spring musical, chorus, pep band, Prep Players, and etc.

Competitive Clubs or Organizations: Big Brothers, Debate, Forensics, JHS, Lacrosse, Latin Club, Math Club, NHS, Powerlifting, Robotics, Rugby, Science Olympiad, SMART Team, Spanish Club, Trap Team, as well as any other school sponsored activity that is competitive or selective.

General Clubs, Homerooms or activities: Admissions Homeroom, Art Club, Baseball Homeroom, Best Buddies, Celtic Club, Chess Club, Cinematography, Conclave, Engineering, Environmental Science, Flambeau Yearbook, German Club, Hilltoppers Defending Life, History, Improvisation Club, Intramurals, Key Club, M-H Spirit Club, Making A Difference (MAD), Orgullo Latino, Photography, Pride, *Signatures*, Technology, Weightlifting and etc.

Code of Conduct

School rules provide structure for responsible members of the community to move toward the goals of academic excellence and personal maturity. The goal of the code is to assist students in making responsible choices and facing the consequences of poor choices. School rules represent expectations of all students. Every effort will be made to apply the rules in a fair and consistent manner.

MUHS expects students involved in co-curricular activities to present themselves, their school, and their families in a positive manner. MUHS students should promote positive behavior among their peers by modeling it themselves. Students found in violation of the Code of Conduct will be held accountable for their behavior. Each student participant commits to follow the code throughout the year.

It is expected that each student participant will:

1. Abide by the rules of the school set forth in the Digest of Student Rules.
2. Adhere to the specific rules outlined by the moderator of the activity.
3. Be academically honest (not cheat, plagiarize or allow work to be copied).
4. Not possess or use tobacco, alcohol or controlled substances.
5. Be honest when violations occur.
6. Respect opponents, officials and spectators.
7. Exhibit the qualities of the graduate at graduation.

The Dean of Students is responsible for making decisions regarding code violations. Sanctions may be imposed by the Dean or imposed directly by the moderator. The Dean may receive input from many sources before determining appropriate sanctions. In the event a student is suspended, any suspension will be in effect immediately upon notification by the Dean to the student and the parent(s).

Academic Eligibility

A student's academic well-being takes precedent over his participation in any activity outside of the classroom. This policy is meant to encourage students who participate in an activity to remain in good academic standing.

A student automatically becomes ineligible for competition, performance or some other group activities if his current GPA for a quarter or semester grading period falls below 1.7 or if he has more than one failing grade and/or incomplete.

A student may become ineligible for competition at a mid-quarter progress report time if he has two or more failing grades and/or incompletes. Determinations will be made on a case-by-case basis by the Assistant Principal for Academics in consultation with the Dean of Students. The student's advisor may also be consulted as needed.

Eligibility may be regained 1) at the next mid-quarter progress report time if the student is in good academic standing and does not have two or more failing grades and/or incompletes, or 2) at the next quarter/semester grading period if the student's GPA has risen to 1.7 or better with no more than one failure and/or incomplete. Any student who becomes ineligible at the first mid-quarter progress report time may seek review for possible reinstatement two weeks later.

Additionally, the Assistant Principal for Academics in consultation with the Dean of Students may elect to temporarily suspend any student from participation, practice and/or competition at any time during the school year due to poor academic performance (e.g. missing work, pattern of poor grades, etc.).

Students who become ineligible as a result of second semester grades who participate in a summer activity regain eligibility after serving a 21 calendar day suspension from the last day of the spring semester final exams.

Students who are ineligible as a result of second semester grades who participate in a fall activity regain eligibility after serving a 21 calendar day suspension from the first day of school or the first game, whichever comes first.

Athletics

Athletes are subject to this Co-curricular Code and the Athletic Code found in the Student/Parent Handbook.

Pastoral

For the first violation of the AODA policy, the student will be removed from the retreat or activity in which he held a leadership role or was selected for. Additionally, he will be referred to the Student Support Program, complete a professional evaluation and meet with the Dean who will determine other appropriate actions. Depending on the nature and severity of the offense, the student could be stopped from participation on a service trip, immediately suspended from school, and suspended from future participation in co-curricular activities. After one year the Dean of Students and the student-advisor may review the student's overall performance. At that time sanctions could be modified and eligibility may be restored

Performance

For the first violation of the AODA policy, the student will be referred to the Student Support Program, complete a professional evaluation and meet with the Dean who will determine appropriate actions.

Depending on the nature and severity of the offense, the student could be immediately suspended from school, current participation, current role and future participation.

For the second violation the student will be suspended from any current role. The student and his parents will meet with the Dean and other sanctions may be imposed.

Competitive Clubs

For the first violation of the AODA policy, the student will be referred to the Student Support Program, complete a professional evaluation and meet with the Dean who will determine appropriate actions. Depending on the nature and severity of the offense, the student could be immediately suspended from school, from competition, and from any travel with the club.

For the second violation the student and his parents will meet with the Dean. Appropriate sanctions will be imposed. Minimally he will be suspended for one half of the season.

Clubs

For any violation of the AODA policy the student's parents would be notified. The student will meet with the Dean of Students and is required to complete a professional evaluation. Other sanctions may also be imposed at the discretion of the moderator and Dean of Students.

Special Notes

Any violation of the MUHS AODA policy may lead to dismissal from MUHS. The Co-curricular Code and the MUHS AODA policy will be used as a guide in determining appropriate sanctions.

Any student's violation of the AODA policy means that he is on disciplinary probation for the current and next semester. The student is referred to the Student Support Program. The student must also complete an evaluation by a certified alcohol and drug counselor as outlined and may be subject to a random drug and alcohol test, as outlined in the MUHS AODA policy in the handbook.

For any violation the student and his parents may be required to meet with the Disciplinary Committee. This committee includes the Dean of Students, the Academic Assistant Principal, the student's advisor, and a guidance counselor. The committee is advisory to the Principal.

The appropriate sanction for any violation of the Code of Conduct will be administered through the sport, pastoral activity, or club in which the student participates following the violation. However, a student may not choose to participate in an activity solely for the purpose of satisfying a sanction so as to be able to participate in another activity. The Dean will make this determination.

Missing a WIAA tournament contest due to a Code of Conduct violation requires missing the entire tournament. Any sanction may carry-over from one season to the next.

Cheating and stealing are also violations of the Co-curricular Code of Conduct. Students in co-curricular activities or clubs may also serve additional penalties for cheating or stealing.

Appeals

The decision of the Dean of Students may be appealed to the Principal. Appeals must be made within three school days of notification of sanction.

Student Activities

Spiritual Formation

A truly Christian life depends upon closeness to Christ in the saving acts of His life. In the Marquette Community the source of our faith is expressed in the Liturgies celebrated throughout the year. In the face of a busy day, it is a challenge to each student to make his own choice to find Christ and a community of faith with his fellow students by taking part in the liturgies. In addition to optional weekly liturgies and many small group liturgies, there are regular all-school liturgies when the entire student body is required to attend. Everyone is encouraged to make use of the Sacrament of Reconciliation in his growth in Christ. The Sacrament of Reconciliation is offered once a week during the lunch periods. Students are welcome to approach any priest at any time to celebrate the sacrament.

Community Service

Marquette High's service program is grounded in the tradition of the social teaching of the Catholic Church. This long tradition culminated in the Second Vatican Council's emphasis on the importance of Church presence and Christian action in the social, political, economic and cultural spheres.

Jesuit education assists in the formation of persons who will put their beliefs and attitudes into practice throughout their lives. At MUHS we hope each young man will graduate with a genuine concern for those who suffer in the world. Our service programs help students realize that their talents are gifts to be developed for the good of the human community. They are encouraged to use their gifts in the pursuit of the Jesuit ideal to become "Men for others." In order to promote an awareness of "others"

MUHS has committed to a strong service program. Students are required to perform a minimum of 170 hours of service during their time at Marquette. These hours are a crucial part of every student's development in areas of social responsibility and social awareness.

Community Service requirements vary from year to year. The completion of all service hours is a graduation requirement. Information regarding specific requirements can be found in the Community Service Handbooks (students purchase these books at the registration), and on the school website. The requirements and other pertinent information will be communicated to all students through an orientation at the beginning of each semester. Questions may be directed to the Pastoral Department.

Retreats

Jesuit education works to give each student a chance to hear and respond to the Gospel of Jesus Christ. To give each student a chance to grow in Christian self-understanding, the spirit of prayer and worship, and the call to service, retreats are offered as an integral part of the MUHS experience.

Retreats are considered to be so essential that the academic year for all freshmen and sophomores is deemed incomplete unless the retreat has been made. All freshmen are required to make the school's freshman retreat held at the school during the second semester. All sophomores are required to make one of the MUHS weekend retreats held at the Schoenstatt Retreat Center.

There are special, peer led Kairos retreats given each year, in the fall and the winter for seniors and one in the spring for juniors. These Kairos retreats are held from after school on Monday through Thursday evening at the Redemptorist Retreat Center in Oconomowoc. All students are encouraged to make retreats through their parishes, especially their parish Confirmation retreat.

Freshmen Fitness Program Requirement

Dedicated to educating the whole person, we see the physical formation of our students as an integral part of Jesuit education. Freshmen will participate in the Freshman Fitness Program throughout the academic school year. Participation will depend upon student's academic eligibility and current participation in athletics. Students involved in athletics will not have a fitness requirement during their athletic season. Exemptions may be issued by the Assistant Principal for Academics and the Fitness Director as appropriate. A fitness manual will be provided to all freshmen students during registration week. In addition, updated manuals will be posted on the school website.

The Fitness Program for freshman is a requirement for graduation, much like service. A mark of S/U for Satisfactory/Unsatisfactory will be placed on the student's permanent MUHS transcript. Should a student fail to complete the fitness requirement, he will receive an 'Unsatisfactory' notation on his

transcript, and the student will need to complete an equivalent make-up program in order to complete the requirement and be eligible for graduation. Students who fail to complete the weekly requirements will receive a JUG. This is a freshman only program.

International Intercultural Programs

Marquette provides an opportunity for students enrolled in the German and Spanish programs at the school to participate in exchange programs established with schools in these respective countries. The exchanges take place during the summer months. (Contact: World Language Teacher)

Fundraising

In its mission of educating men for others, MUHS seeks to promote greater awareness of and response to the needs of those who are less fortunate. The school commends the students for generous and imaginative efforts to respond to the needs of the poor. However, MUHS must also be careful of overloading students with requests for contributions to charitable causes, and it must be careful to time fundraising events so that there does not seem to be a competition for support among different causes. For fundraising, a charitable permission form, available in the Dean's office, must be completed at least two weeks prior to the start of the educational phase of the project. All charitable fundraising efforts must be approved by the Dean of Students.

Coordination of Appeals for Funds and Approaches to Donors

It shall be the responsibility of the Development Office, in consultation with the President and Principal, to serve as the coordinating department for all types of fund raising programs in order to avoid duplicate and excessive number of solicitations in the name of MUHS. Any request to undertake any program or to solicit contributions from MUHS constituents will be reviewed first through the Development Office.

Programs to be coordinated through the Development Office include:

1. Plans to raise private funds for the construction, expansion, or renovation of an MUHS piece of property or land;
2. Requests to private sources for the funding of new or existing academic programs;
3. Special fund-raising efforts appealing to various MUHS constituencies regarding scholarships, memorial funds, endowed funds, special one-time needs, etc.;
4. All student fund raising efforts (i.e., Discipleship Classes, Somos Amigos, etc.) related to supporting student activities (i.e., classes, clubs, sports groups) shall be approved and coordinated by the Principal after consultation with the Vice President for Development;
5. All other efforts to raise funds in the private sector.

Programs that will not be permitted include:

1. Plans to raise funds from alumni or parents for restricted purposes (sports teams, clubs, etc.);
2. Establishment of an "associates," "friends," or "membership" program designed to solicit financial support;
3. Special fund-raising efforts appealing to various MUHS constituencies regarding special one-time needs (trips, uniforms, service projects, etc.)

MUHS Photograph, Video and Name Release Policy

During the course of the school year, MUHS may be taking pictures or video to be used for publications and/or marketing materials. In addition, we may invite media to our school to photograph and/or interview students (school personnel would always be present). While most parents are happy to see public acknowledgement of their son's activities, we understand concerns that some may have regarding privacy. If you do NOT want your son's name, image and/or student work to be used, we require a letter stating your wishes attached to this form collected at registration.

Student Organizations

The purpose of student organizations at MUHS is to complete and broaden the education of the student. There are three types: co-curricular, spiritual, and athletic. Every student should belong to one organization. The freshmen are especially encouraged to participate in them. Announcements are made early in the year regarding the procedure for joining them. If there are any questions, contact the moderators whose names are listed for each organization.

*Clubs and organizations that have been designated as specialty homerooms are designated by an asterisk after their title. Homerooms meet during the school day. Clubs may meet during the school day as well as outside the school day.

Admissions Homeroom*

This special homeroom offers students the opportunity to be ambassadors for Marquette High, while assisting with the recruitment and retention of future and current students. Member of this homeroom will help to create a welcoming environment for all prospective students who attend Marquette High by assisting with the open house, the shadow program and school visits. (Contact: Mr. Drees)

Art Club*

The Art Club consists of students interested in using their time, talent and skills in art to meet the needs of the school. Students will be expected to assist in making posters, brochures, banners and other visual output needed for school programs. All students are eligible although enrollment will be limited. (Contact: Ms. Powers)

Baseball Homeroom*

Enjoy the American pastime off the playing field through conversation and movies. (Contact: Mr. Smith)

Best Buddies*

Best Buddies creates opportunities for one-to-one friendships that in turn increase self-esteem, confidence and the abilities of people with intellectual and developmental disabilities (IDD). The Marquette Chapter of Best Buddies is one of 23 high school chapters in Wisconsin. Our chapter forms one-to-one friendships with young adults who attend the Milwaukee Center for Independence (MCFI) Life Academy in West Allis, Wisconsin and the St. Coletta Day School housed in St. Sebastian Grade School in Milwaukee, Wisconsin. As a larger group, we assist with Best Buddies of Wisconsin events and the John C. Cudahy YMCA's inclusive recreation program. Each homeroom member is encouraged to form a one-to-one friendship. This friendship will require weekly emails and/or phone conversations with your assigned buddy. As a chapter, we are asked to complete at least one service project per month. These are scheduled on days when school is not in session, in the evening, or on the weekend. Active commitment in the Best Buddies homeroom enhances our member's bond with the local community. (Contact: Mrs. Nunez)

Celtic Club*

The Celtic Club aims to study and engender an appreciation of Celtic cultures in the world, with a heavy emphasis on Ireland, through film, song, dance, lectures and guest speakers. The club is also involved in school and local activities such as the Multi-cultural Food Fair and the St. Patrick's Day Parade and does service with various organizations around Milwaukee, Irish Fest being one. (Contact: Ms. Gavagan)

Chess Club*

The Chess Club is open to students who are interested in developing a strategic imagination. No experience is needed to join. (Contact: Mr. Prosser)

Cinematography Homeroom*

The Cinematography homeroom is dedicated to the art of making movies. Members of this homeroom would be involved in movie making and movie critiquing. (Contact: Mrs. Clendening)

Conclave*

The "voice" of the student population is the Student Conclave, the MUHS version of student government. The student body will have ample chances to have their voices heard through Conclave representatives and at school functions. Student Conclave fosters dialogue with the administration, other clubs and outside vendors. Membership requires attendance in the Student Conclave Homeroom. If you are interested in both the study of government and having a great time practicing servant leadership, then contact a moderator. (Contact: Mr. Dillon, Mr. Feely, Mr. Schneider, Mrs. Zunac)

CyberPatriot Team*

CyberPatriot Team competes against other high schools. The team is put in the position of newly hired IT professionals tasked with managing the network of a small company. In the rounds of competition, teams are given a set of virtual images that represent operating systems and are tasked with finding cybersecurity vulnerabilities within the images and hardening the system while maintaining critical services in a six-hour period. Teams compete for the top placement within their state and region, and the top teams in the nation earn all-expenses paid trips to Baltimore, MD, for the National Finals Competition where they can earn national recognition and scholarship money. (Contact: Mr. Reis)

Debate

MUHS students of all four years may choose to compete in either Policy or Lincoln-Douglas debate. Policy debaters compete with a partner to propose a solution to an international or domestic problem. Lincoln-Douglas debaters compete one-on-one arguing the philosophical or moral values of current issues. Debaters compete in both Wisconsin and national level tournaments. (Contact: Mr. Singh)

Engineering and Applied Sciences*

In this homeroom, students will listen to speakers with a science background, watch videos, learn about technology and medicine, participate in a small-group project, and discuss careers in the sciences. This homeroom is meant to accommodate the interests of the students in the area of science and our discussions can lead us to finding out more information about future careers in the areas of engineering and other science-related fields. An application needs to be filled out by students in order to be considered for this homeroom. Freshmen are most welcome to apply as well. (Contact: Mr. Vogt)

Environmental Science*

This homeroom is devoted to the conservation and universal use of the natural resources at MUHS and around Milwaukee. Students in the homeroom would be involved in outdoor activities, environmental service projects, and promoting environmental justice. (Contact: Mr. Meyer)

Flambeau Yearbook*

Members of all four years join together to create a visual and written summary of the school year. The yearbook provides a historical record for the MUHS community and a memory keepsake for all graduates. Every MUHS student receives a copy of the yearbook each year, so the Flambeau staff provides a valuable service to the entire MUHS community. (Contact: Ms. Kodra and Schueing)

Follies

Senior Follies is the presentation of a full length musical production which is written, produced, and presented by the seniors early in their senior year (stage crew is open to all four years). Work on

writing and production begins in the spring of junior year. There are many opportunities in Senior Follies for any senior with an interest in music, acting, and stage craft. All seniors are encouraged to participate, since the main purpose and function of the Follies is to bring class unity early to the seniors so they may better fulfill their roles as leaders in the MUHS community.

Note: A senior may do both Follies and Fall Kairos. (Contact: Mr. Lese)

Forensics

The forensics team competes in tournaments in Wisconsin and at the national level. Students may choose from many different speech or drama categories. Students of all four years who wish to improve their public speaking skills may join. Most of the forensics tournaments are from January through April with two additional national tournaments held in June. (Contact: Ms. Geysler)

German Club*

The German Club promotes interest in a variety of cultural activities. These include videos, rock & roll, board games, CD ROMs and other activities. This includes visiting German-American historical buildings and restaurants in the Milwaukee area. (Contact: Mr. Grusenski)

Hilltoppers Defending Life*

Hilltoppers Defending Life seeks to courageously, lovingly stand up for the dignity of all human life, from conception to natural death. Participation in HDL is open to all MUHS students, whether they are part of the HDL Homeroom or not. HDL Core Group Homeroom members will serve as the primary planners of HDL events and will also seek to grow in knowledge of the ethics which pertain to issues of human dignity. Participation in the HDL Core Group Homeroom is open to students of all four years. (Contact: Mrs. Mansfield)

Hilltopper FC*

Enjoy the sport of soccer off the playing field. Includes conversation and movie viewing. (Contact: Mr. Koski)

History Homeroom*

The History Homeroom provides an opportunity for students to become more aware of historical events and trends primarily through the study of film. Students view a variety of films, including recent productions and documentaries as determined by the interest of the students. Following each viewing, students discuss some of the techniques and themes employed. The goal is to not only encourage an interest in history, but also create a greater understanding of how film both interprets and defines historical events. (Contact: Mr. Gardner)

Improvisation Club*

The improvisation Club, known as the Coffeehouse Players, provides students the opportunity to show their talent in spontaneous "theater of the moment." Club members perform special "Evenings of Improvisation" and at a number of events during the year. The goal is to develop theatrical skills and quick-thinking ability without the benefit of a script. Students of all grades must audition for membership. (Contact: Miss Downey)

Intramurals

Intramurals provide an opportunity for all students to have fun with athletic competition. Basketball, kickball, soccer, dodge ball, and other contests are offered to all who are willing to participate during fourth and fifth periods (lunch). All participants are awarded an intramural T-shirt and championship teams a special championship T-shirt. A nominal fee is paid by each individual to help defray the cost. Are you looking for a good time and friendly competition? Be a part of Marquette High Intramurals! (Contact: Mr. Smith)

Jesuit Honor Society

Established in 2010, the Fr. John O'Brien Chapter of the Jesuit Honor Society recognizes those students who strive for excellence in the *Graduate at Graduation* qualities. Applications are open to all sophomores and juniors, and are available in the second semester each year. Students accepted into the Jesuit Honor Society are selected by the faculty as the embodiment of progress toward the ideal of the *Graduate at Graduation*. Seniors who have maintained good standing in the Jesuit Honor Society wear an honor cord at graduation. (Contact: Mrs. Warner)

Key Club Homeroom*

The Key Club is an international student-led service organization sponsored by Kiwanis International whose mission is to offer its members with opportunities to provide service, build character and develop leadership. Some examples of its work are the Blood Drive and the Christmas Basket Project. In addition to its numerous community projects, the Key Club also helps out at many of the school's annual events, including the Rummage Sale, Open House and MUHS development events. Membership in the Key Club is open to all students through applications. All members commit to completing at least 20 hours of service per year through Key Club events. We meet as a homeroom. Non-members are encouraged to participate in these service projects by initially contacting the moderator or a Key Club officer. (Contact: Mrs. Cleary or Mr. Neubeck)

Lacrosse

The MUHS Lacrosse program is open to students of all four years, and is a "no cut" program. MUHS usually fields a varsity and two JV teams. Practices begin March 1st of each year and a spring schedule is played. Teams compete in the Milwaukee Conference of the Wisconsin Lacrosse Federation and are typically invited to play in the prestigious Midwest Jesuit Lacrosse Invitational. (Contact: Coach Pruzynski)

Latin Club*

The Latin Club is open to all Marquette students interested in classical languages, the ancient world, or the influences of the past on the present day. An attempt is made to stress an understanding of the ancient Romans as well as to encourage a sense of camaraderie among the members. Its main activities are to prepare Latin students interested in attending the State Convention, to offer tutoring in Latin and to help run the various events the Latin club holds each year. *Pietas et humanitas!* (Contact: Mr. Dybicz)

Literary Magazine* (*Signatures*)

The literary magazine, published once each year, contains quality prose, poetry, and visual art work representing Freshmen through Senior classes. Each student-produced issue focuses on showcasing writing and visual arts of the student body. (Contact: Ms. Schauble)

MAD / Pantry Kids

The MAD (Making a Difference) Homeroom is open to students of all four years. Homeroom members will identify, plan, and implement a variety of community service, social justice, and faith-related projects and initiatives in response to the needs and opportunities within the Marquette High and Milwaukee communities. Due to interests and time, all homeroom members will not be required to participate in all the projects. In this homeroom, students will strengthen their contextual awareness, creative abilities, interpersonal relations, project planning skills, and Grad-at-Grad ideals while making a difference in MUHS and Milwaukee. (Contact: Fr. Held, S.J.)

M-H Spirit Club*

The MH Spirit Club is open to student athletes of all four years who are interested in promoting sportsmanship, building school spirit and offering service to the MUHS community. Club members work to build a community of athletes who will be role models for appropriate spirit behavior in support of all co-curricular activities at MUHS, with an emphasis on athletics. Club members will be expected to organize and be participants in school pep rallies, sport pre-game spirit activities and volunteer time to other clubs/activities that need help. (Contact: TBD)

Math Club

The Math Club is open to all students who enjoy math. Members prepare for and take contests at Marquette and throughout the state. Contests at Marquette include the Wisconsin Math League series, the Mathematical Association of America Exam, American Math Competitions, Marquette Math Challenge Contests, and the Marquette Fall Math Meet. Other activities include preparing and running the annual Marquette Fall Math Meet, scheduling speakers, and planning occasional field trips. (Contact: Mr. Griesbach)

Model UN*

Model UN is a club organization that seeks to encourage interest in international affairs, global cooperation and provide a venue for the analysis and debate of topics related to the United Nations Organization. Marquette University High School's Model United Nations is open to 9th, 10th, 11th and 12th graders interested in studying foreign countries and foreign policies. For the 2014-2015 school year, students plan to attend a number of conferences to order to debate assigned topics.

The organization encourages enthusiastic students with strong verbal skills and an interest in foreign relations to participate. (Contact: Ms. Banks)

National Honor Society

The Pere Marquette Chapter of the National Honor Society Students recognizes those students who have a 3.6 cumulative grade point average at the conclusion of their junior year, have met all service requirements, and have had no serious disciplinary violations. Members of NHS are eligible to apply for national level scholarships sponsored by the National Association of Secondary School Principals. (Contact: Mrs. Warner)

Orgullo Latino*

Orgullo Latino is a club dedicated to serving the Latino students at Marquette High. We seek to integrate these students and their families into the Marquette High community, support them throughout high school and the college application process, and expose all Marquette High students to Latino culture. To these ends, the club discusses topics of interest to our Latino students, organizes both fun and educational school-wide events, promotes immigration awareness, and gets together with clubs from other high schools to celebrate the richness of our diversity. (Contact: Ms. Cazco, Ms. Oliva, Mrs. Piper)

Pep Band

Any student musician who would like to be a part of the “World’s Most Dangerous Pep Band” is encouraged to join the Pep Band specialty homeroom. Access to a brass, woodwind or percussion instrument is required. Previous experience in a school band is helpful, but not necessary. The Pep Band performs at select “home” Varsity Football, Varsity Basketball and Varsity Hockey games.” (Contact: Mr. Skowronski)

Photography*

Students will use photography as an opportunity to grow creatively and further develop critical thinking skills. Students may serve as photographers for school events, increase skills and experience of student photographers (photo journals, dark room work, etc.). (Contact: Mr. Beck)

Powerlifting

Powerlifting is a club sport which focuses on individual improvement while maximizing strength and athletic performance. Athletes and not-athletes of any age, size and experience level are encouraged to participate. Lifters workout 3-4 days per week and have the opportunity to compete at several regional meets. Lifters make it to the state and national meets by lifting a qualifying total in squat, bench and deadlift at a regional meet. The competitive season takes place from the conclusion of the fall athletic season to the end of March. (Contact: Mr. Duehring)

Prep Players

The Prep Players, the drama organization of the school, is open to students of all four years. There are opportunities in Prep Players for any students manifesting an interest in acting, singing, dancing,

stage craft, lighting, sound music, and theater house management. The Prep Players help stage *Senior Follies*. The high points of the Players' year are staging and performing in the annual winter production and the spring musical. (Contact: Miss Downey or Mrs. Sajdak)

Pride*

This group is open to students of all four years. The purpose of the homeroom and the entire support group (for those members not in the homeroom) is, as the name suggests, to enable the students at Marquette High School to support each other in the special challenges facing them. The homeroom is also a vehicle for planning activities, arranging speakers, and passing on important information about special college, career, and other opportunities directed particularly to multicultural students. (Contact: Ms. Blaze or Mrs. Azzalino)

Robotics

FRC Team 1732 Hilltopper Robotics is a FIRST Robotics team comprised of Marquette University High School (MUHS) and Divine Savior Holy Angels High School (DSHA) students. Our mission centers around making a positive impact in young people's lives by developing science, engineering, and technology skills; fostering leadership, teamwork, and communication; and inspiring innovation, education, and self-confidence in an environment that reinforces the core values of FIRST, MUHS, and DSHA. More significantly, our goals for team development transcend the present and seek to impact potential FIRST participants. It is with these goals to navigate a strong team course that we strive to demonstrate leadership, improve retention, and ensure team sustainability, as outlined in this business plan. (Contact: Mr. Cayen)

Science Olympiad

Each year, its members compete in a variety of contests ranging from the Regional Science Bowl, the Sturgeon Bowl and the Wisconsin Envirothon. Some members have won trips to represent Marquette H.S. and Wisconsin at the National Competitions. The homeroom also produces a show on recycling that is preformed to grade school children and presented at the Open House, our Academic Tournament for grade schools, Discovery World, and Irish Fest. Some of the homeroom members work on research projects that can be entered in the Junior Science, Engineering and Humanities Symposium and the Wisconsin Science Fair. The homeroom is also open ended in that students can create their own events to participate in. In the past, students that had an environmental interest participated in a wetland restoration project, helped remove materials from the Menomonee River and participated in planting young trees at Miller Park. (Contact: Mr. Craze and Ms. Williams)

SMART Team*

SMART Teams are teams of high school studentthat are being investigated in their laboratories. The primary goal of the SMART Team program is to connect high school students to the real world of science that exists in an active bimolecular research lab.

SMART Teams have opportunities to experience the "real world" of science as it exists in an active research lab. Learn cutting-edge technology (computer visualization and rapid prototyping construction of 3D models). Membership in the SMART Team Homeroom requires a commitment to some out of school time and several Saturday meetings held in the fall at MSOE. (Contact: Mr. Klestinski or Mr. Kaiser)

Somos Amigos

MUHS provides an opportunity for juniors to become involved in an intense service project either in the Dominican Republic or in Ecuador. Normally the project will last approximately three weeks during the summer months and requires mature, motivated students who would like to work in another cultural setting and try to learn from people different from themselves. Knowledge of the Spanish language is not required but is very helpful. A primary purpose of the program is to provide a setting where students may live out that part of the school's Mission Statement that underscores the importance of service. (Contact: Mr. Reyes)

Technology Homeroom*

The purpose of the Technology Homeroom provides students with common technology interests a place to gather and to provide them with opportunities where they may share their expertise with their teachers, peers, and others. The homeroom helps:

- Facilitate their ability to sharpen their skills in a specific technology.
- Allow them to present and learn about emerging technologies.
- Provide additional time to learn from each other.
- Identify those students with specific technology skills.

- Provide a venue where students may help identify technology needs in the school.
- Provide technical information and service to each other as well as to other students, faculty, and others.
- Allow them time to learn the graphic, programming, and multimedia software specifically installed in the Doerr Lab.

The Doerr Lab is an ideal meeting room for this homeroom. The homeroom is open to all students and would be limited to 25. (Contact: Mr. Ries)

Trap Team*

Trap is a club sport at MUHS, which offers a homeroom for students to learn more about the sport, and to provide an opportunity for further planning and communication during homeroom time. The Trap Team teaches students the basic knowledge, skills and attitude necessary for safe and proficient use of firearms along with teaching them the sport of trap shooting, sporting clays, skeet and international bunker. (Contact: Mr. Kent)

Weightlifting

Weightlifting is a club that focuses on the Olympic style lifts and their variations. These lifts should be the core of any athletes program. Students will work through a gradual progression and train using Olympic style lifts to improve explosive triple extension for athletic performance. Participation is extremely beneficial for athletes that plan to play at the collegiate level, but students of any age, size and experience level are encourage to participate if they have interest. The weightlifting club takes place in both the fall and spring. (Contact: Mr. Duehring)

Marquette University High School

Parent/Legal Guardian Permission Slip and Indemnity Agreement

Your child/ward, _____, is eligible to participate in a Marquette University High School (hereinafter, School) sponsored activity that requires permission. This activity will take place under the guidance and supervision of employees/volunteers from the school. A brief description of the activity is as follows:

Type of Activity and Moderator: _____

Description of Activity: _____

Date/Time of Activity: _____

Method of Transportation (If Applicable): _____

Student Cost (If Applicable): _____

As parent/legal guardian, I give my permission for my child/ward to participate in this activity. Further, the undersigned agree to hold harmless and release Marquette University High School and its representatives from any liability, expense, or right to recovery arising out of any incident, accident, or injury which may occur in connection with the child/ward's participation in this activity.

The undersigned certify that we have an understanding of this agreement and the activity described above. The undersigned had the opportunity to fully discuss the above named activity and this agreement with a representative of the School and to clarify any concerns or questions about the activity or this agreement. Further, the child/ward agrees to abide by all School rules throughout the duration of this activity. In the event of a violation of School rules, the child/ward may be dismissed from the activity and returned home at the expense of the student and/or parent/legal guardian.

EMERGENCY MEDICAL TREATMENT: In the event of an emergency, the parent/legal guardian gives permission to the employees/volunteer from the School to procure medical treatment for him/her. I request that an employee/volunteer from Marquette University High School inform me of any emergency medical treatment that is given to our child/ward, but I waive any right I may have to authorize medical treatment prior to its administration.

INSURANCE CARRIER & POLICY NO. (If Applicable): _____

Check here if you have furnished medical information about your child/ward on the reverse of this sheet which may be pertinent to his or her participation in the above identified activity.

Child/Ward Signature	Parent/Legal Guardian Signature	Date
Address	Address	Home/Cell Phone
City, State, Zip	City, State, Zip	Work Phone
Emergency Contact Name	Address	Home/Work Phone

Parent/Athlete Code

The following athletic code has been approved for all students participating in athletics at Marquette University High School. This code is in effect for this calendar year and the next calendar year.

Academic Eligibility

Marquette University High School encourages participation in extracurricular activities. A student's academic well-being, however, takes precedent over his participation in any activity outside of the classroom. This policy is meant to encourage students who participate in an activity to remain in good academic standing. In addition all WIAA academic eligibility rules apply.

A student athlete automatically becomes ineligible for athletic competition if his current GPA for a quarter or semester grading period falls below 1.7 or if he has more than one failing grade and/or incomplete.

A student athlete may become ineligible for competition at a mid-quarter progress report time if he has two or more failing grades and/or incompletes. Determinations will be made on a case-by-case basis by the Assistant Principal for Academics in consultation with the Athletic Director. The student's advisor may also be consulted as needed.

Eligibility may be regained 1) at the next mid-quarter progress report time if the student is in good academic standing and does not have two or more failing grades and/or incompletes, or 2) at the next quarter/semester grading period if the student's GPA has risen to 1.7 or better with no more than one failure and/or incomplete. Any student who becomes ineligible at the first mid-quarter progress report time may seek review for possible reinstatement two weeks later.

Additionally, the Assistant Principal for Academics in consultation with the Athletic Director may elect to temporarily suspend any student athlete from participation, practice and/or competition at any time during the school year due to poor academic performance (e.g. missing work, pattern of poor grades, etc.).

Students who become ineligible as a result of second semester grades who participate in summer baseball regain eligibility after serving a 21 calendar day suspension from the last day of the spring semester final exams.

Students who are ineligible as a result of second semester grades who participate in a fall sport regain eligibility after serving a 21 calendar day suspension from the first day of school or the first game, whichever comes first.

The appropriate sanction for any violation of the Athletic Code will be administered through the activity in which the student participates following the violation. A student may not choose to participate in an activity solely for the purpose of satisfying a sanction so as to be able to participate in another activity. The Dean will make this determination.

Behavior

All students are subject to school policy regarding the possession and/or the use of tobacco, alcohol, controlled substances or like substances. The possession and/or use of these drugs is prohibited. When in the presence of such substances the student must leave. Any student athlete who violates this rule, who will remain an MUHS student, will be subject to the following punishments:

For the first violation of the AODA policy, the athlete will be suspended one-fourth of the games, matches, or meets of that scheduled season. If the student/athlete comes forward by 10:00 a.m. the next school day, and admits the violation to the Dean of Students, the student will receive a one competition suspension.

For the second violation, the athlete will be suspended for one-half of the scheduled season.

For the third violation, the athlete will be suspended from participation in Marquette High athletics. The Dean, Athletic Director and student-advisor will review the student's overall performance after one year. At that time, sanctions could be modified and eligibility may be restored.

MUHS students are expected to leave the premises when they find themselves in the presence of underage drinking or drug use. Failing to leave these situations indicates support for these activities, therefore, MUHS will consider a student's presence at the gathering as a violation of the MUHS Athlete Code.

All students are subject to the schools Co-curricular Code regarding cheating and theft.

Any student-athlete found to have been dishonest for the purpose of avoiding athletic code sanctions will receive a double penalty had the student been honest initially.

Any student who misses any of the last five class periods of the day because of illness may not participate in any co-curricular activities the day of the absence. When a student is unexcused from class he may be suspended from participation.

A student disqualified from a contest for flagrant or unsportsmanlike conduct, is suspended from interscholastic competition for no less than the next competitive event (not less than one complete game or meet). In the event the athlete is suspended from one post-season, tournament game, WIAA rules prohibit the athlete from all tournament play.

No student may intentionally or recklessly engage in acts which endanger the physical or emotional health or safety of a student, regardless of the person's willingness to participate, for the purpose of initiation or admission into or affiliation with any organization operating in connection with Marquette High. The school prohibits hazing, initiations, harassment and discrimination of any form. A person who engages in an act that violates school policy or law shall be subject to discipline for that act. This applies to hazing behavior that occurs on or off school property and during or after school hours. For more information, please refer to the MUHS Anti-Hazing/Initiation Policy found on page 71.

In addition to the above rules, the coach of any athletic team may set rules for his or her team. These additional rules must be clear to the members of that team and to the Athletic Director.

A student who violates the athletic code is expected to report the infraction to the Dean of Students.

While participating in WIAA tournament competition, each athlete must observe the WIAA Code.

Violation of this code will result in immediate disqualification for the remainder of the tournament series in that sport.

Administration/Health Insurance Coverage

Each athlete must have and pass a physical examination before he can participate. A valid examination must be on file with the athletic department before practice begins. Physical examination taken April 1 and thereafter is valid for the following two school years; physical examination taken before April 1 is valid only for the remainder of that school year and the following school year.

An athlete is responsible for all equipment issued to him. Stealing and vandalizing athletic equipment or school property will be subject to punishment by the administration.

Each athlete must have a signed parental consent slip before he can participate

Anyone participating in interscholastic athletics or competitive club sports must have health insurance. All athletes must be protected with personal health insurance in case of injury. Marquette University High School does not provide health insurance coverage for athletes. In any sport, especially contact sports, there is a risk of injury. Injuries to organs, paralysis and even death may occur. Students without health insurance may not participate or compete in any sport.

Marquette University High School

Parent Athletic Code Agreement

Parents or guardians of student athletes participating in Marquette University High School's athletic program support their son's agreement to abide by all the training rules stated in the athletic code. Parents or Guardians also support the school's belief that alcohol, tobacco and other drug use is harmful to a person's development and performance.

To demonstrate support as Parents or Guardians we pledge to:

1. Assert authority as parents/guardians in supporting and guiding our son.
2. Be aware of our son's academic status, psychological needs, behavior, and social status.
3. Set a good example for our son by making responsible decisions about our own use of alcohol and tobacco. Responsibly manage prescribed medications in our home.
4. Provide support for our son if it becomes apparent that a problem exists. We will seek information and assistance. (Information is available through the MUHS Guidance Department or sources outside the school.)
5. Not cover up or provide alibis if training rules are broken. We will communicate our intentions to our son at the beginning of the school year so he will be aware of what the consequences will be as he makes decisions about his behavior.

Wisconsin Concussion Law Act 172 – Statute 118.293

Summary – The law requires all youth athletic organizations to educate coaches, athletes and parents on the risks of concussions and head injuries and prohibits participation in a youth activity until the athlete and parent or guardian has returned a signed agreement sheet indicating they have reviewed the concussion and head injury information materials. The law requires immediate removal of an individual from a youth athletic activity if symptoms indicate a possible concussion has been sustained. A person who has been removed from a youth athletic activity because of a determined or suspected concussion or head injury, may not participate again until he or she is evaluated by a health care provider and receives written clearance from the health care provider to return to the activity.

Wisconsin Hazing Law - 948.51 Hazing

1. In this section "forced activity" means any activity which is a condition of **initiation** or admission into or affiliation with an organization, regardless of a **student's** willingness to participate in the activity.
2. No person may intentionally or recklessly engage in acts which endanger the physical health or safety of a **student** for the purpose of **initiation** or admission into or affiliation with any organization operating in connection with a school, college or university. Under those circumstances, prohibited acts may include any brutality of a physical nature, such as whipping, beating, branding, forced consumption of any food, liquor, drug or other substance, forced confinement or any other forced activity which endangers the physical health or safety of the **student**.
3. Whoever violates sub. (2) is guilty of:
 - a. A Class A misdemeanor if the act results in or is likely to result in bodily harm to another.
 - b. A Class E felony if the act results in great bodily harm or death to another.

MUHS Anti-hazing and Initiation Policy

No student may intentionally or recklessly engage in acts which endanger the physical or emotional health or safety of a student, regardless of the person's willingness to participate, for the purpose of initiation or admission into or affiliation with any organization operating in connection with Marquette High. The school prohibits hazing, initiations, harassment and discrimination of any form. A person who engages in an act that violates school policy or law shall be subject to discipline for that act. This applies to hazing behavior that occurs on or off school property and during or after school hours.

Students that learn of or are present for any type of hazing or initiation event must notify a teacher, coach or moderator immediately. Failure to do so indicates support for these activities, therefore, MUHS will consider the student in violation of the co-curricular and athletic codes. Reporting about such activities must be done immediately. Remaining silent is wrong and unacceptable.

Violation of this policy will include removal from co-curricular participation, and in most cases dismissal from MUHS and notification of the proper authorities.

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BELL SCHEDULES

Forward

45 minute classes

First bell	7:50
1 st period	8:00 - 8:45
2 nd period	8:49 - 9:34**
Activity Period	9:38 - 10:13
3 rd period	10:17 - 11:02
4 th period	11:06 - 11:51
5 th period	11:55 - 12:40
6 th period	12:44 - 1:32*
7 th period	1:36 - 2:21
8 th period	2:25 - 3:10

Reverse

45 minute classes

First bell	7:50
8 th period	8:00 - 8:45
7 th period	8:49 - 9:34**
Activity Period	9:38 - 10:13
6 th period	10:17 - 11:02
5 th period	11:06 - 11:51
4 th period	11:55 - 12:40
3 rd period	12:44 - 1:32*
2 nd period	1:36 - 2:21
1 st period	2:25 - 3:10

Late Start/Mass

37 minute classes

First bell	8:35
8 th period	8:45 - 9:22
7 th period	9:26 - 10:03**
6 th period	10:11 - 10:48
5 th period	10:52 - 11:29
4 th period	11:33 - 12:10
3 rd period	12:14 - 12:51
Mass	12:56 - 1:48
2 nd period	1:52 - 2:29
1 st period	2:33 - 3:10

*These periods begin with three minutes of silent reflection.

**Daily announcements take place at the end of this period.

All School Mass days will run on a special schedule.

Students will be notified in advance of special schedule changes.